

## MINUTES FOR FEBRUARY 16, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, February 16, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:55 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Kathy O'Doherty, Joe Sciandra and Arlin Yoder; Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Christopher Lehenky was absent.

An executive session was held at 6:00 p.m. prior to the meeting to discuss personnel issues.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

### **APPROVAL OF MINUTES:**

**Mr. Yoder made a motion to approve the minutes from the February 2, 2016, Regular Monthly Meeting. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – abstain; Ms. Proctor – yes.

### **TREASURER'S REPORT:**

The Treasurer's Report was accepted as read.

### **MOTION TO PAY BILLS:**

**Mr. Sciandra made a motion to pay bills as presented. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS**

Ms. Proctor announced that the public meeting to review the Route 30, both business 30 and the bypass, Multi-Modal Transportation Study will be held on February 29, 2016, at the Wagontown Fire Company Banquet Hall from 5:00 to 7:00 p.m. The annual multi-municipal shredding event would be held on April 9 from 9:00 a.m. to noon at the Kmart parking lot in Thorndale.

### **DEPARTMENT REPORTS:**

**Public Safety:** Chief Friel reported on the Police Department's activity for January 2016. Total hours for January were 1,264; miles logged were 5,609; traffic citations were 19; parking tickets were 11; warnings were 4; non-traffic citations were 6; criminal arrests were 11; and complaints answered were 331.

**Fire:** Chief McWilliams reported on Westwood Fire Company's activity for the month of January 2016. He advised that Westwood responded to 30 calls of which 17 were in Valley. He advised that the Westwood Ambulance responded to 94 calls of which 50 calls were in Valley.

**EMS:** Mr. Sciandra reported that paperwork has been completed for the snow storm for our highest 48 hour cost period to determine qualification for PEMA reimbursement. He also encouraged residents to sign up for "ready.chesco.org" if they have not already done so.

### **PLANNING COMMISSION REPORT:**

The Planning Commission, due to weather, did not meet in February.

**Mr. Sciandra made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion.** Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

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### OLD BUSINESS:

Discussion/consideration for a waiver for the proposed Terry Funeral Home to permit a combined preliminary and final plan approval process.

Kaitlin Micheli of Riley Riper Hollin & Colagreco inquired if the Board of Supervisors would consider a waiver request to combine a preliminary and final plan approval process. The Board advised that they have permitted similar types of development combining the preliminary/final plan process. Mr. Sciandra reminded the applicant that the waiver request needs to be submitted in writing.

Discussion/Consideration regarding DCNR grant with regards to issuing an RFP or appointing Pennoni Associates and requesting a waiver from DCNR to forgo the RFP:

**Ms. O'Doherty made a motion to appoint Pennoni Associates to proceed as the Township's consultant for the Recreation/Open Space Comprehensive Plan and to request a waiver request for the issuance of an RFP for an consultant with regards to the DCNR grant. Mr. Yoder seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to authorize advertisement of Main Street Culvert Project:

Mr. Rasiul reported that Pennoni is waiting for the Chester County Department of Community Development's comments on the proposed bid package. Question was asked if any liquid fuels funds would be utilize for the project; if so, PennDOT will also need to approve the project. After discussion, **Mr. Yoder made a motion to authorize Pennoni to proceed to advertise the project upon approval from CCDCD regarding the bid package and to authorize that township funds required for the project will be from the General and Sewer funds. Ms. Sciandra seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration regarding computers, software and installation for administrative office:

**Mr. Sciandra made a motion to proceed to purchase three computers, software, and installation services as per Custom Computer's proposal dated January 14, 2016, in the amount of \$3,768.81. Mr. Yoder seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion regarding status of township basement cleanup:

It was noted that no progress has been made in cleaning out the Township Building basement. Ms. Proctor stated that there is still a lot of tires and the bicycles collected by the police are again numerous. Mr. Yoder advised that he would talk to Chief Friel regarding the bicycles and other items being stored.

Discussion/consideration regarding a Resolution to adopt the Valley Township Police Department *Body Worn Camera Policy*:

**Mr. Yoder made a motion to adopt Resolution 2016-12, a Resolution adopting the Valley Township Police Department *Body Worn Camera Policy*. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### CITIZEN'S COMMENTS

John McAndrew, property owner of 957 West Lincoln Highway, Coatesville – Mr. McAndrew advised that he is the property owner of 957 West Lincoln Highway, Coatesville. He expressed his concerns and frustrations with regards to being able to sell the property. The focus of the conversation was a lien that was filed on the property by the Township for demolition of a garage and grass cutting. Mr. McAndrew stated that his title company did not turn up any lien being filed on the property. Solicitor Jarvis reported that he had filed a lien on the property and had conversations with many individuals over the last few years advising foreclosure companies and potential buyer's representatives of the lien. At the end of the discussion, Mr. McAndrew was advised that attempts would be made to get the dates when the lien was filed and copies of the lien. Mr. Jarvis advised that he would try and get his file from his office which is currently under renovations. Mr. McAndrew was advised if the title company missed the lien, he should

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be able to go back on them. Mr. Jarvis also reviewed another outstanding item which needs to be taken care of prior to the property being sold which requires the two lots being combined.

#### **NEW BUSINESS:**

Discussion/consideration of attendance at CCATO's Spring Conference – March 10, 2016:

**Mr. Yoder made a motion to authorize up to 9 attendees to the Spring CCATO Conference on March 10, 2016. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration regarding medical coverage for registered volunteers for township sponsored activities:

After discussion, **Mr. Yoder made a motion to table a decision to purchase an insurance policy for medical coverage for registered volunteers for township sponsored events. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### **SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis reported that he had updated the Board of Supervisors regarding Coatesville Area School District land adjacent to Township property being utilized for recreation.
- Mr. Jarvis reported that, as mentioned earlier, he had been in communication with Mr. McAndrew and township personnel regarding 957 West Lincoln Highway.
- Mr. Jarvis reported that he would contact Mr. Hatt regarding the Board's interest in going forward with an exercise trail and soccer fields on a proposed recreation plan.

#### **ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report.

At this time, Mr. Rasiul and Mr. Jarvis departed the meeting.

#### **ADJOURNMENT:**

Mr. Yoder made a motion to adjourn and Ms. O'Doherty seconded the motion. All affirmed. The meeting adjourned at 10:20 p.m.

Janis A. Rambo  
Township Secretary