

## MINUTES FOR JULY 19, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, July 19, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:54 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Supervisors Christopher Lehenky and Joe Sciandra were absent. Also in attendance were Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor).

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

### **APPROVAL OF MINUTES:**

**Mr. Yoder made a motion to approve the minutes from the July 5, 2016, Regular Monthly Meeting. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **TREASURER'S REPORT:**

The Treasurer's Report was accepted as read.

### **MOTION TO PAY BILLS:**

**Mr. Yoder made a motion to pay bills as presented. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS:**

Ms. Proctor reminded everyone that Valley Day would be held on August 13, 2016 at the Highlands Corporate Center from 12:00 pm – 5:00 pm. She noted that we are looking for volunteers and vendors. Ms. Proctor also announced that Parks and Recreation Authority is sponsoring a casino bus trip to Caesars Palace on Saturday, August 27, leaving the Airport Village Shopping Center at 10:00 am and returning by 8:00 pm. Cost for the ticket is \$22. There will be a concert on Saturday, September 17, 2016, at Westwood Fire Company from 12:00 noon to 2:30 p.m. The band *Metropoliss* will be performing.

### **DEPARTMENT REPORTS:**

#### **POLICE REPORT:**

Chief Friel reported on the police department's activity for the month of June 2016. Total hours on duty were 1,178 and an estimated 6,009 miles were logged. Citations issued were: traffic – 30; parking – 1; warnings – 6; non-traffic – 14; criminal – 7; and complaints – 342. The Department has made 96 arrests for the year. The new police vehicle is currently having the lights and MDC switched over and should be available for pick up within a week. The police officers have to take two hours of training at the Public Safety Center in order to learn how to operate the county computers due to the updated software. The officers will be qualifying with their township issued firearms on July 21. Chief Friel, and other township personnel, will attend a PECO forum on July 26. The Department will also be conducting a Megan's Law compliance check in conjunction with the Pennsylvania State Police Megan's Law Enforcement Unit.

Town Watch will meet on July 27 and plans are being made to recognize National Night Out on August 2. Ms. O'Doherty asked Chief Friel to review the role of the Town Watch.

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Ms. Proctor thanked Chief Friel and Chief Sly for their recent service during a house explosion within the Township on July 15.

Chief Friel requested Board of Supervisor approval to hire another full-time police officer. After discussion, **Mr. Yoder made a motion to approve the hiring of an additional full-time police officer. Ms. Proctor seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Chief Friel requested Board of Supervisor approval to advertise to hire two additional part-time police officers. After discussion, **Mr. Yoder made a motion to approve the advertisement to hire two additional part-time police officers. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **FIRE/EMS:**

The Westwood Ambulance Division responded to 96 calls; 43 of which were in Valley Township. The Wagontown ambulance responded to 104 calls.

Chief McWilliams reported that Westwood Fire Company responded to 25 calls during the month of June; 8 of which were in Valley Township.

It was noted that ambulance membership dues reminders for 2016 were recently mailed to those who have responded.

Chief McWilliams reported that the house explosion on Valley Station Road on July 15 is still under investigation for the cause and that no other details can be released at this time.

### **EMERGENCY MANAGEMENT:**

No report

### **CITIZENS' COMMENTS:**

There were no citizens who requested to be placed on the agenda.

### **PLANNING COMMISSION REPORT:**

Mr. Bement reported on the Planning Commission's meeting of July 12, 2016. He reported that the Planning Commission reviewed the revised land development plan submission for Terry Funeral Home and noted several issues such as stormwater that will need to be addressed.

He also reported that the Commission reviewed a reverse subdivision plan submission for APA Tax (1220-1224 West Lincoln Highway). Mr. Rasiul noted that his office researched and found that a land development and reverse subdivision had previously been done and recorded and therefore no further action should be required by APA Tax.

Mr. Bement noted that the Planning Commission toured the Township. He advised that while at the new Dollar General site, they believe that previous recommendations to the Board of Supervisors regarding the various waiver requests which were not supported by the Planning Commission were re-enforced. He noted that shrubs were not planted to the size approved, trash was not in a contained dumpster, and that a store delivery was being done during business hours which created a traffic issue. Mr. Glisson advised that they were only given a temporary Use and Occupancy and that they had 30 days to comply. The delivery hours were also discussed and Ms. O'Doherty stated that she, too, believes deliveries were to be made when the store was not open. Mr. Glisson stated that he would confirm the approved hours of deliveries.

Mr. Bement reported about the new Flood Plan Ordinance requirements. He stated that he believes that a public hearing needs to be held to hear public comments and concerns regarding the new proposed mapping by the end of August 2016. Further, he believes each municipality has 6 months to adopt an

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ordinance. Resident Keith Price inquired how residents would know of such a meeting. Ms. O'Doherty asked for further confirmation of guideline dates, etc. and who within the Township has this information. Mr. Glisson stated he would confirm deadlines for public hearings and ordination adoption. He stated that he believes there is a meeting schedule with the County this Friday.

#### **OLD BUSINESS:**

Discussion/consideration to approve the use of Hayti Park on September 10 (12:00 – 7:00 p.m.) for Hayti Family Cookout – Several members of the Hayti Family Cookout committee were present to review their request for the Hayti park use on September 10. Ms. Proctor advised that if they have a Moon Bounce that the provider of the equipment needs to provide the Township with a Certificate of Insurance naming Valley Township as an additional insured. Chris Hines inquired if they can have vendors that would be handing out community information. There was also discussion if there would be availability to hold such events at the new township building location when built and potential options/uses for the existing building. After further discussion, **Mr. Yoder made a motion to authorize use of Hayti Park for the Hayti Family Cookout on September 10 from 12:00 to 7:00 p.m. with the requirement that the Moon Bounce vendor provide Valley Township with a Certificate of Insurance naming Valley Township as an additional insured.** Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to pay Bob Law for additional work performed in 2015 in the amount of \$300 as post-painting power washing has been completed. – Mr. Glisson reported that Mr. Law has returned to do the power washing as requested by the Board of Supervisors at their November 18, 2015, meeting. **Mr. Yoder made a motion to authorize the \$300 payment to Bob Law which was for additional work performed to the original scope of work but withheld until additional power washing was completed contingent upon him completing the required W-9 form.** Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to submit a grant application under the County Vision Partnership Grant Program for a Comprehensive Plan Update – **Mr. Yoder made a motion to approve submitting a grant application under the County Vision Partnership Grant Program for a Comprehensive Plan Update which is due by August 31, 2016.** Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to adopt a Resolution requesting an amendment to the Sterling Act to require that up to 1% of the Philadelphia Wage Tax paid by non-residents of Philadelphia remitted to the Municipality in which the taxpayer resides – **Mr. Yoder made a motion to adopt Resolution 2016-19 requesting an amendment to the Sterling Act to require that up to 1% of the Philadelphia Wage Tax paid by non-residents of Philadelphia remitted to the Municipality in which the taxpayer resides.** Ms. O'Doherty seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to accept the Settlement Agreement with respect to reimbursement of professional fees and dedication of improvements with Valley Farm Associates – **Ms. O'Doherty made a motion to accept the Settlement Agreement with respect to reimbursement of professional fees and dedication of improvements between Valley Farm Associates, L.P., and Valley Township as presented and to authorize Patrice Proctor, Chairwoman, to execute the Agreement on behalf of Valley Township.** Mr. Yoder seconded the motion. Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

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#### **NEW BUSINESS:**

Discussion/consideration to reimburse Patrice Proctor \$405 for plumbing expense associated with sewer main issue – **Mr. Yoder made a motion to reimburse Patrice Proctor \$405 for her plumber costs associated with a sewer main issue that ultimately was the Township’s responsibility. Ms.**

**O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **SOLICITOR’S REPORT**

- Solicitor Jarvis reported that he reviewed the Settlement Agreement between Valley Farm Associates, L.P.
- Solicitor Jarvis reported that he has reviewed the Sanitary Sewer Lateral Drop Piping Maintenance Agreement for Dollar General
- Solicitor Jarvis reported that he has reviewed the ongoing EEOC complaint against the Township
- Solicitor Jarvis reported that he has reviewed the information from the Brandywine Conservancy regarding a proposed trail. He advised that he believes more information is needed.

#### **ENGINEER’S REPORT:**

Mr. Rasiul read and submitted the engineer’s report which is on file at the Township Office.

#### **MANAGER’S REPORT:**

Mr. Glisson on the following:

- Support letter was received from the City of Coatesville for the Manor Road CDBG grant following the submission; however, the letter was forwarded to the County to be included. He also noted that EAC Chairman Dave Porter also forwarded a letter following the deadline.
- Mr. Glisson attended the Mill Trail Planning meeting.
- Mr. Glisson reported that Township staff recently met with Fulton Bank and have two additional meetings scheduled this week with local banks to obtain banking service options.
- Mr. Glisson reported that he was at the scene of the house explosion on Valley Station Road on July 15.
- Mr. Glisson reported that he attended the monthly Safety Committee meeting; monthly meeting with PAWC; monthly water operations meeting; stormwater meeting held in West Whiteland Township; and a meeting with representatives from Kimmel Bogrette, E.B. Walsh and Pennoni regarding the land development plan for the new township building.

Mr. Yoder requested that Mr. Glisson provide a written report.

#### **PUBLIC COMMENT:**

Mervisa Johnson, 339 Dague Farm Drive, noted that she had three issues she would like to address with the Board of Supervisors:

- Since she has moved into her home (3/31/16 settlement) that they have seen increased traffic and people searching through the construction dumpsters in the evenings. Ms. O’Doherty suggested that she contact the developer.
- Ms. Johnson expressed her concerns that there are no street lights yet on her streets and that they are the only ones on the street. Ms. O’Doherty advised that the developer probably would not install the street lights during construction but again this is an issue that would be addressed to the developer.
- Ms. Johnson advised that she received her first water/sewer/trash bill which was over \$900. She requested the Board to adjust the bill this time. She did not that they were watering their grass and believed she should not have to pay the sewer portion and believed the Township was billing

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incorrectly. Ms. Proctor advised that we bill according to our ordinance which is also the same way that Pennsylvania American Water and other surrounding municipalities bill. Mr. Yoder noted that the Township had researched through a Water/Sewer Rate Committee alternatives. Ms. Johnson also stated that she feels that there may be an issue with the meter. The Board reviewed the procedures for having the meter tested and was advised if the test results indicated that the meter was fine, she would be responsible for the costs associated with the testing (such as test fee, plumber fee, shipping fees, etc.). The Board confirmed that no adjustment could be made to her bill.

**DEPARTMENT REPORTS:**

Solid Waste/Recycling/Roads/Sewer/Water – Written report was distributed and is on file at the Township Office.

Administration – Monthly written report was distributed and is on file at the Township Office.

**ADJOURNMENT:**

Mr. Yoder made a motion to adjourn and Ms. O’Doherty seconded the motion. All affirmed. The meeting adjourned at 10:15 p.m.

Janis A. Rambo  
Township Secretary