

## MINUTES FOR OCTOBER 18, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, October, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:40 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Christopher Lehenky, Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Joe Sciandra was absent.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

**Mr. Yoder made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion.**

Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **NEW BUSINESS:**

Discussion/consideration to approve rebuild of Pump #1 in the amount of \$12,650 from Kohl Brothers – Kris Lenhart, Lead Worker, was present and reviewed the situation with the pumps. It was reported that Pump #1 is down, and that Pump #2 is making some noise. Mr. Lenhart had obtained various quotes from Kohl Brothers Inc. including repair of Pump #1 at a worst-case scenario of \$12,650, as well the cost of a new pump in the amount of \$9,825 and a motor for \$3,050 which could be used as a spare. The Board discussed the option of not rebuilding Pump #1 but purchasing a new pump and motor as well as new units for backup. There was question regarding when the warranty period would start on the spare – when it was purchased or when it was first put in use. Question also arose regarding the warranty of a repaired unit.

**Mr. Yoder made a motion to purchase a new pump in the amount of \$9,825 and new motor in the amount of \$3,050 plus installation of approximately \$1,800 to \$2,000. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to approve repairs to high service pump and motor which will serve as a spare – **Mr. Yoder made a motion to approve the repairs to the high service pump and motor which will then serve as a spare. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – nay; Mr. Yoder – yes; Ms. Proctor – nay. Motion failed.

**Ms. O'Doherty made a motion to table repairs to the pump and motor until we receive more information on the warranty period. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to approve repair of Claval Pilot Valve Repair in the amount of \$255 – **Mr. Lehenky made a motion to authorize Kohl Brothers' repair of the claval pilot valve in the amount of \$255. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **DEPARTMENT REPORTS:**

#### **PUBLIC SAFETY:**

Chief Friel was not in attendance.

## 2 Minutes of October 18, 2016

### **FIRE/EMS:**

Chief McWilliams reported that Westwood Ambulance responded to 92 calls in September of which 59 calls were in Valley Township. The Wagontown station responded to 116 calls. He also reported that the Westwood Fire Company responded to 24 calls in September of which 13 were in Valley Township.

Chief noted that volunteers are down and that recruitment retention is down. He noted that one issue is that the volunteers do not want to go to the required training. He said that he has heard “rumors” and that he wished to clarify that the reason that some firefighters are not being allowed on the trucks is due to their lack of the required training. Chief stated that it is a liability if they do not have the required training. Training courses are 100% paid for through the Fire Relief funds and are held at the Training Center in South Coatesville. He noted that the trend is moving to “career” staff.

Chief Sly wanted to extend thanks to Kris Lenhart and the Valley Township public works staff for their assistance with the summer house explosion. He said that they are always responsive when the fire company needs a road closed.

He inquired about the agenda item regarding the hydrant agreement with Pennsylvania American Water for the hydrant at the fire company. Mr. Jarvis noted that he had some concerns with the language in the Agreement with regards that the Township would indemnify, save harmless and defend the Water Company from all claims, loss, costs or damage on account of injury to persons or property. Mr. Jarvis stated that he would also like to get clarification if the hydrant is used and a requirement to notify the Water Company for a follow up inspection, if there is a charge for that inspection. Mr. Jarvis stated that he called Brian Hassinger, Superintendent of Operations of PAWC, for clarification and has not received a return call to date. Mr. Jarvis stated that his recommendation to the Board of Supervisors is to table any action until there is clarification to some of the Agreement wording.

Chief Sly advised that there are issues with the Fire Company’s flood insurance and that he received notification that their insurance carrier may be dropping their flood insurance. Chief Sly advised that Westwood now falls into the flood plain under the proposed new maps. He stated that he thought the former township manager was working on submitting paperwork for exemption. Mr. Rasiul advised that he believed Mike Ellis from his office had forwarded costs to the Township for the survey work that would be required and noted that he would get that information from Mr. Ellis when back in the office. Mr. Rasiul explained that the Fire Company would need to have a survey done and there is a one-page, double-sided form that would need to be complete and forwarded to FEMA. Chief McWilliams asked the Board if the Township’s engineer could assist in the survey work and the completion of the form. He stated that he did not know if the Fire Company could afford it. Mr. Rasiul stated that he would get them the information and could also supply a list of surveyors who they could also contact for rates. There was further discussion on the issue with Mr. Yoder noting that discussions could continue all evening and they were not getting anywhere and needed to move on.

At this time, Mr. Lehenky stepped out of the meeting.

### **EMERGENCY MANAGEMENT:**

No report.

### **PLANNING COMMISSION REPORT:**

No report (no September Planning Commission Meeting)

At this time, Mr. Lehenky stepped out of the meeting.

### 3 Minutes of October 18, 2016

#### **SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis reported that he had recorded the Sanitary Sewer Lateral Drop Piping Maintenance Agreement for Dollar General.
- Mr. Jarvis reported that he had returned the recorded Valley Farm documents to the Township Secretary.
- Mr. Jarvis reported that he reviewed the documents for this evening's meeting including the consideration of the fire hydrant Agreement with PAWC and recommends that the Board table any decision until he can talk with PAWC and also recommended that the Township Secretary forwarded the Agreement to the Township's insurance carrier to ensure they would defend any claim.

#### **ENGINEER'S REPORT:**

Discussion/consideration to adopt a Resolution requesting grant consideration under the PA Small Water and Sewer Program in the amount of \$95,400 from the Commonwealth Financing Authority to be used for an emergency generator at Mineral Springs- **Ms. O'Doherty made a motion to approve Resolution 2016-23, a Resolution requesting grant consideration under the PA Small Water and Sewer Program in the amount of \$95,400 from the Commonwealth Financing Authority to be used for an emergency generator at Mineral Springs. Mr. Yoder seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to adopt a Resolution requesting grant consideration under the PA Small Water and Sewer Program in the amount of \$204,000 from the Commonwealth Financing Authority to be used for three sewer projects – **Mr. Yoder made a motion approve Resolution 2016-25, a Resolution requesting grant consideration under the PA Small Water and Sewer Program in the amount of \$204,000 from the Commonwealth Financing Authority to be used for three sewer projects. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to approve and sign Pennoni's proposal for professional services for the *Comprehensive Open Space, Recreation and Environmental Resources Plan Update* – It was noted that DCNR has approved the waiver request to issue an RFP for professional consultants and has approved the Township to utilize Pennoni Associates for this project as per their proposed scope of services. **Mr. Yoder made a motion to approve Pennoni Associates' Proposal for Professional Services, dated September 15, 2016 and to authorize the Chairwoman to sign on behalf of the Township. Ms. O'Doherty seconded the motion.** Prior to the vote, Mr. Lehenky returned to the meeting. Question: Mr. Lehenky – abstain; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

At this time, Mr. Jarvis and Mr. Rasiul left the meeting.

#### **OLD BUSINESS:**

Discussion/consideration to adopt a Resolution designating Joe Sciandra as being authorized to sign documents relative to the Storm Jonas reimbursement – It was noted that there are still some outstanding forms that need to be signed for the Storm Jonas reimbursement. The initial resolution designated the former township manager to sign. **Mr. Yoder made a motion to adopt Resolution 2016-25, a Resolution authorizing Joe Sciandra as the authorized signer to execute all required forms and documents relative to the Storm Jonas reimbursement. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### 4 Minutes of October 18, 2016

Consideration/discussion to ratify the purchase of a new trash truck for a total cost of \$212,053 with the chassis being built in the US – **Mr. Lehenky made a motion to ratify the purchase of a new trash truck for a total cost, to include chassis, loader and extended warranties, in the amount of \$212,053 with the truck being manufactured in the United States. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **NEW BUSINESS:**

Discussion/consideration for CCATO Fall Conference attendees – **Mr. Yoder made a motion to authorize Kathy O’Doherty, Joe Sciandra, Arlin Yoder, Chief Friel, and Janis Rambo attend the 2016 Fall CCATO conference on November 10, 2016, at the Mendenhall Inn at a cost of \$65.00 per person. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to allow one week of vacation roll over for Brian Myers – **Mr. Yoder made a motion to allow Brian Myers to roll over one week of 2016 vacation to 2017 contingent that he uses the time within the first quarter of 2017 at the 2016 rate of pay. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to approve a site survey by Avaya to evaluate the phone system upgrade with a possible cost of \$320 should we not move forward with their upgrade proposal – **Mr. Yoder made a motion to proceed with a CAM meeting/site survey with Avaya to evaluate the phone system upgrade with a possible cost of \$320 should we not move forward with their upgrade proposal. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **APPROVAL OF MINUTES:**

**Mr. Yoder made a motion to accept the minutes of the October 4, 2016, meeting as presented. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **TREASURER’S REPORT:**

The Treasurer’s Report was accepted as read.

#### **MOTION TO PAY BILLS:**

**Mr. Yoder made a motion to pay bills as presented. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **DEPARTMENT REPORTS:**

Public Works – The Report for the period September 21, 2016 to October 18, 2016 was distributed and is on file at the Township Office.

Administration – The monthly Administration report was distributed and is on file at the Township Office.

#### **PUBLIC COMMENT:**

Mrs. Runk followed up regarding her previous inquiry why the barn and house owned by the Airport Authority was still standing. She advised that there were safety concerns and that months have passed since they were instructed to obtain a demolition permit. Ms. O’Doherty stated that she would follow up

**5 Minutes of October 18, 2016**

with the Codes Department and apologized to Ms. Runk that the follow up was not made after the last meeting.

**ADJOURNMENT:**

Mr. Yoder made a motion to adjourn and Ms. O'Doherty seconded the motion. All affirmed. The meeting adjourned at 9:25 p.m.

Janis A. Rambo  
Township Secretary