

## MINUTES FOR SEPTEMBER 20, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, September 20, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:45 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Christopher Lehenky, Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Joe Sciandra was absent.

An executive session was held at 6:45 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

**Mr. Yoder made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion.**

Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS:**

Ms. Proctor reminded everyone that the last yard waste collection will be held in October. She requested that yard waste not be set out after that collection (North side second Monday and South Side third Monday) as leaf collection will begin in November

**Mr. Yoder made a motion to add to the agenda under New Business #12, consideration to authorization attendance to the upcoming Chester County 2020 Citizen Planners Breakfast meeting to be held on Monday, October 3. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **DEPARTMENT REPORTS:**

#### **PUBLIC SAFETY:**

Chief Friel was not in attendance.

#### **FIRE/EMS:**

Chief Sly reported that Westwood Fire Company responded to 31 calls in August of which 17 were in Valley Township. He also reported that the Westwood Ambulance responded to 10u calls in August of which 73 were in Valley Township. The Wagontown station responded to 126 calls. Chief noted that the fund drive is currently \$15,000 down from last year. He also noted that there were two serious incidents in the Sucker Run area: a person was pinned in the creek under a mower and a car overturned into the creek. He noted that both incidents resulted in minor injuries. The Board of Supervisors set October 2, 2016 at 5:00 p.m. to meet with Westwood to review 2017 budget.

Ms. Proctor thanked Westwood Fire Company for allowing their facility to be used for the free jazz concert that was held on Saturday, September 17. She noted that approximately 70-75 people were in attendance and that the band was very good.

### **EMERGENCY MANAGEMENT:**

No report.

### **PLANNING COMMISSION REPORT:**

Denny Bement, Vice Chairman of the Valley Township Planning Commission, review the actions of the Planning Commission's September 13, 2016 meeting. He stated that the Commission finished their review of the James J. Terry Funeral Home land development plan. He noted that the Commission unanimously

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voted to recommend conditional preliminary/final approval as some items still need to be addressed from the September 9, 2016 review letter issued by Pennoni Associates. Mr. Bement stated that they also reviewed the plan submitted by the City of Coatesville for 123 Mt. Airy Road. He noted that this involves an easement that the City has on the Saha property and that they wish to subdivide for a potential walking trail. Mr. Bement stated that the representatives that were present from the City could not answer why they were choosing to do this at this time. He also reported that the Planning Commission reviewed the proposed floodplain drawing and recommends that the Township go with the County model ordinance.

Mr. Bement noted his interest in attending the upcoming Chester County 2020 breakfast meeting of October 3. **Mr. Yoder made a motion to authorize payment of registration to any Planning Commission and Board of Supervisor member who wishes to attend the upcoming Chester County 2020 breakfast meeting to be held on October 3 at a cost of \$20 per person. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

### **CITIZENS’ COMMENTS:**

Jameel Ansar, 9 Donna Drive – Mr. Ansari reviewed an issue regarding what he believes is a violation of the Township’s Lighting Ordinance. He had furnished documentation of his attempts to resolve this issue through his neighbor at 8 Donna Drive, the Valley Township Codes and Police Departments. He advised that he has not received a response to his letter to the Township’s Building/Code/Zoning Officer of July 9, 2016. Mr. Ansari stated that he most recently reached out to Ms. Proctor. Mr. Yoder advised that the Board had reviewed his information prior the meeting and apologized that the issue had not been resolved. Mr. Yoder noted that the Township does not have the proper light meter at this time. The Township’s engineering firm has recently purchased a light meter that can be used for various measurements and the information on this specific meter will be forwarded to the Township in order for us to purchase one. The Board reiterated their apologies for the matter not being resolved and appreciated Mr. and Mrs. Ansar’s patience. The Board noted that the issue will be resolved but asked for some additional time in order to secure the correct light meter.

### **NEW BUSINESS:**

Discussion/consideration for James J. Terry Funeral Home Land Development Plan – Mr. John Jaros was present on behalf of Mr. Terry as well as Dave Gibbons from D. L. Howell, Mr. Terry’s engineer, and another representative from Mr. Terry’s office. Mr. Jaros requested consideration to approve the land development plan, with some items still needing to be addressed per Pennoni’s most recent review letter, for 1060 West Lincoln Highway for the construction and operation of a funeral home. Mr. Jaros noted that there are approximately 11 items that still need addressed.

Mr. Rasiul reviewed the outstanding items from the September 9, 2016 review letter issued by Michael J. Ellis, PE. **Mr. Yoder made a motion, based on the recommendation of the Township Engineer, to grant conditional approval with the stipulation of the outstanding items from Pennoni Associates’ September 9, 2016, review letter be addressed as well as the additional drainage easement be extended by the adjacent property owner as discussed with the applicant. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

At this time, Mr. Lehenky stepped out of the meeting.

### **OLD BUSINESS:**

Discussion/consideration regarding PA DCED Water/Sewer Grant Program application(s) – The Board reviewed the proposed projects as follows:

Under Sewer: install a new emergency bypass pump connection at the Rock Run Pump Station (estimated cost \$60,000); install meters at the Highlands Corporate Center and Country Ridge Pump Stations

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(estimated cost \$60,000); and install a permanent bypass pump at the Rock Run Pump Station, if it is an eligible grant item (estimated cost \$60,000 - \$80,000).

Under Water: replace the emergency generator at the Mineral Springs Water Treatment Plant (estimated cost \$100,000 - \$130,000).

Just prior to the vote, Mr. Lehenky rejoined the meeting.

**Mr. Yoder made a motion to authorize Pennoni Associates to proceed to prepare and submit the grant applications, as appropriate projects, as presented. Ms. O'Doherty seconded the motion.**

Question: Mr. Lehenky – abstain; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **CONTINUATION OF NEW BUSINESS:**

Discussion of Hayti Wall Park Repair – It was confirmed that Pennoni would prepare the engineering design for approximately \$6,500 and projected construction cost would be \$45,000.

#### **ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

At this time, Mr. Rasiul left the meeting.

#### **SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis reported that he had recorded the additional Resolution requested by Mr. Glisson for the road dedication of Valley Farm
- Mr. Jarvis reported that he had provided case law, as promised, to the Township Secretary regarding taxability of airports. Information will be distributed to the Board of Supervisors.
- Mr. Jarvis reported that he has been contacted by Bill Colby regarding Valley View Lot 8 requesting that he review the Permit Extension Act with regards to the Lot 8 submission. Mr. Jarvis stated that he would set up a time with Mr. Rasiul to again review the time line to clarify the extension deadline for Lot 8.

At his time, Mr. Jarvis departed the meeting.

#### **NEW BUSINESS CONTINUED**

Discussion/consider to waive building permit fees for projects being performed by non-profit 501(c)3 organizations such as Good Works, Habitat for Humanity – **Mr. Yoder made a motion to waive building permit fees, excluding the L&I fee, for non-profit 501(c)3 organizations. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to adopt a policy to collect a one-time \$50 charge to an employee as an administrative fee for withholding income for support as per Act 64 of 2016 – **Mr. Yoder made a motion to adopt a policy to collect a one-time \$50 charge to an employee as an administrative fee for withholding income for support as per Act 64 of 2016. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **OLD BUSINESS CONTINUED**

Discussion/consideration for the purchase of two laptop computers from Custom Computer in the amount of \$2,429.80 to include laptop, Microsoft Office 2016, and onsite support to program – **Mr. Yoder made a motion to approve Custom Computer's quote for two laptop computers, software, and support for**

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**a total of \$2,429.80. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to approve Amendment #1 for the Main Street Culvert Grant to meet Audit and Inspection Requirements – **Mr. Yoder made a motion to approve Amendment #1 of the Main Street Culvert Grant with regards to meeting audit and inspection requirements. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

#### **NEW BUSINESS CONTINUED**

Discussion/consideration to appoint Bond Counsel – **Mr. Yoder made a motion to appoint Thomas J. O’Neill and the firm Lamb McErlane PC as the Township’s Bond Counsel for the upcoming bond offering to finance the new township building. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion regarding Safety Incentive Program – Mr. Yoder reported that the Safety Committee suggested an incentive program for no incidents. Mr. Lehenky stated that he has seen incidents not being reported due to similar programs. There was discussion that perhaps the incentive program be for “no work loss” incidents. **Mr. Lehenky made a motion to table discussion of a Safety Incentive Program at this time and come back at a later date with additional ideas. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to purchase a new pioret control valve for Well Pump #4 at Mineral Springs from LB Water in the amount of \$705 – **Mr. Yoder made a motion to purchase a new pioret control valve for Well Pump #4 at Mineral Springs from LB Water in the amount of \$705. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration to purchase a chlorine colorimeter kit and accessory items from USA Blue Book in the amount of \$636 – **Mr. Yoder made a motion to authorize the purchase of a chlorine colorimeter kit and accessory items from USA Blue Book in the amount of \$636.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration for authorization for two police officers to attend Police Officer Supervisory Inservice Training (POSIT) at a cost of \$715 each – The Board of Supervisors reviewed Chief Friel’s request to send two officers, Officer Parker and Officer Chieffo, to POSIT training. After discussion, **Mr. Yoder made a motion to authorize Officer Parker and Officer Chieffo to attend POSIT training at a cost of \$715 each but future requests for training need to be submitted to the BOS in writing (not a text), in advance, and verifying which officers had been offered the training. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – nay.

Discussion/consideration to set the annual Holiday Luncheon – **Ms. O’Doherty made a motion to set the annual holiday luncheon as December 16, 2016, at the Coatesville Moose. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Ms. O’Doherty mentioned holding a Township picnic for employees and their families at Hibernia Park. She stated that she would look at dates and pavilion rentals.

#### **APPROVAL OF MINUTES:**

**Ms. O’Doherty made a motion to accept the minutes of the September 6, 2016, meeting as presented. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – abstain; Ms. Proctor – yes.

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**TREASURER’S REPORT:**

The Treasurer’s Report was accepted as read.

**MOTION TO PAY BILLS:**

**Mr. Lehenky made a motion to pay bills as presented. Ms. O’Doherty seconded the motion.**

Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

**PUBLIC COMMENT:**

Mrs. Runk inquired why the barn and house owned by the Airport Authority was still standing. She advised that there were safety concerns and that months have passed since they were instructed to obtain a demolition permit. Ms. O’Doherty stated that she would follow up.

**ADJOURNMENT:**

Mr. Sciandra made a motion to adjourn and Ms. O’Doherty seconded the motion. All affirmed. The meeting adjourned at 9:50 p.m.

Janis A. Rambo  
Township Secretary