

MINUTES FOR JULY 5, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Tuesday, July 5, 2016, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:38 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Christopher Lehenky, Kathy O'Doherty, Arlin Yoder and Patrice Proctor. Also in attendance were Robert Glisson (Township Manager); Mike Ellis of Pennoni Associates (engineer); and Alan Jarvis (solicitor). Supervisor Joe Sciandra was absent.

An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

CITIZENS COMMENTS ON AGENDA ITEMS:

None

PUBLIC HEARING:

Public Hearing to hear citizen comments and recommendations regarding the three grant applications to be submitted to the Chester County Department of Community Development under the Community Development Block Grant (CDBG) program as follows: 1) Sucker Run Rehabilitation Stream Bank Stabilization Project; 2) Wagontown Road Reconstruction Project; and 3) Manor Road Storm Sewer & Road Rehabilitation Project

Michael Ellis, P.E., of Pennoni Associates provided an overview of the three projects. He noted that the Sucker Run Rehab Stream Bank Stabilization Project has previously been submitted twice to the County as well as two other grant programs. He noted that the project is estimated to cost \$120,000. He further stated that the project is "shovel ready" as it is designed and permitted. He stated that the grant for this project is being submitted for 2017 funding.

Mr. Ellis reported that the Wagontown Road Reconstruction Project is to reconstruct 500 to 600 feet of road with the emphasis to protect the sanitary and water utilities. It is estimated that this project will cost \$1.5 million. The grant for this project is being submitted for 2018 funding.

Mr. Ellis stated that the Manor Road Storm Sewer and Road Rehabilitation Project focuses on the portion of Manor Road between Wagontown Road and Valley Station Road. He noted that the road would be rebuilt along with storm sewer improvements at an estimated cost of \$240,000. The grant for this project is being submitted for 2017 funding.

Terry Pirches, 1300 Valley Road, gave her support for the Sucker Run project and noted that the sanitary line is a major issue. She inquired about how many times can the same project be submitted. Mr. Ellis confirmed that there is no limit. Ms. O'Doherty noted that the Township has made an investment in the project with over \$40,000 spent for the project design as well as the costs to submit the project for various funding options.

Debbie Sweigart, 51 Beech Street, asked for clarification of the two application years noted in the overview. Mr. Ellis reviewed the two-year funding program associated with the grant submissions.

Terry Middleton, 338 Harry Road, inquired about the work to be addressed with the Wagontown Road grant and questioned why the road continues to collapse. Mr. Glisson reviewed efforts by local and state representatives, City of Coatesville, South Coatesville Borough, county officials and Pennsylvania American Water. He noted that there have been discussions to also submit multi-municipal applications through PEMA and FEMA grant programs. Mr. Glisson also advised how the Township qualifies for CDBG grants. Ms. Proctor noted that Valley Township has invested over \$100,000 to stabilize this section of road since the 2014 collapse.

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Lillian Lucas, Millview (City of Coatesville) resident, noted her continued research to have a mirror installed near the bridge on Manor Road and provided documentation from PennDOT to Mr. Glisson. She also inquired if there was any intent to widen Manor Road. Mr. Ellis advised there were no plans to widen, but at one time it was discussed to stripe the road.

Ms. Middleton noted her concerns with traffic issues.

Ms. Pirches asked how the County allocates the funds for the grand awards. Mr. Ellis stated that all three applications are submitted separately and that these projects compete with submissions from approximately 20 other municipalities that are eligible under the CDBG program. He noted that historically they award an average of six projects per grant cycle. He again noted that the Sucker Run project had been submitted and rejected under grant programs through PEMA and a *Growing Greener* grant. Ms. Pirches inquired if there were any other options in order to get the work done. Ms. O'Doherty advised that unfortunately under the Township's tight budget that there are not funds available.

Ms. O'Doherty made a motion to close the Public Hearing to discuss the three CDBG grant applications. Mr. Yoder seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

The public hearing concluded at 8:23 p.m.

PUBLIC HEARING

Public Hearing as required by Section 147 of the Internal Revenue Code for the requests of the Westwood Fire Company 1) that the municipality enter into a Territory Agreement and 2) that the Township further approve a Resolution approving Westwood Fire Company's issuance of bonds/notes.

Solicitor Jarvis reviewed the purpose of the hearing. It was noted that these requirements are needed for the refinance of the Fire Company's mortgage with PNC bank.

There being no comments, **Mr. Yoder made a motion to close the public hearing relative to the consideration of a Territory Agreement and Resolution approving Westwood Fire Company's issuance of bonds/notes. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Mr. Yoder made a motion to approve the Territory Agreement between Valley Township and Westwood Fire Company. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Mr. Yoder made a motion to adopt Resolution 2016-15 approving the issuance of certain bonds or notes by Westwood Fire Company No. 1. Ms. O'Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Chief Sly reported that he still has not heard back from Pennsylvania American Water following the last meeting.

Mr. Yoder made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

BOARD GENERAL COMMENTS:

Ms. Proctor stated that Valley Day will be held on Saturday, August 13, 2016, from 12:00 p.m. to 5:00 p.m. Volunteers and food and craft vendors are needed.

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Ms. Proctor also noted that the Parks and Recreation Authority will be hosting a Casino Bus Trip to Caesars Palace in Atlantic City on Saturday, August 27. Bus will depart at 10:00 a.m. and return by 8:00 p.m. Estimated cost is \$22 per person and each person will receive a \$15.00 voucher back.

Ms. Proctor also noted that yard waste collection is the second Monday of each month for the North Side and the third Monday of each month, through October, for yard waste.

CITIZENS' COMMENTS:

Terry Middleton, 338 Harry Road – Ms. Middleton commented on the mattresses along the roads and in peoples' yards. Ms. Proctor noted that the Township though Codes and the Police Department try to identify who these mattresses belong to. She noted that the police have several cameras at various sites that have caught dumpers. She noted that it is hard to identify the owners when the mattresses are placed in front of multiple homes.

OLD BUSINESS:

Consideration/discussion to adopt a Resolution authorizing the CDBG grant application or the Sucker Run Rehabilitation Stream Bank Stabilization Project – **Mr. Yoder made a motion to adopt Resolution 2016-16 authorizing the CDBG grant application for the Sucker Run Rehabilitation Stream Bank Stabilization Project. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to adopt a Resolution authorizing the CDBG grant application for the Wagontown Road Reconstruction Program – **Mr. Yoder made a motion to adopt Resolution 2016-17 authorizing the CDBG grant application for the Wagontown Road Reconstruction Program. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to adopt a Resolution authorizing the CDBG grant application for the Manor Road Storm Sewer and Road Construction Project – **Mr. Yoder made a motion to adopt Resolution 2016-18 authorizing the CDBG grant application for the Manor Road Storm Sewer and Road Construction Project. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Consideration/discussion to adopt an Ordinance amending the non-uniform pension plan whereby eligibility begins when an employee is hired and decreasing the eligibility age from 21 to 18 – **Mr. Yoder made a motion to adopt Ordinance 2016-02 amending the non-uniform pension plan whereby eligibility begins when an employee is hired and decreasing the eligibility age from 21 to 18. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

SOLICITOR'S REPORT:

Attorney Jarvis reported on the following items:

- Mr. Jarvis advised that he had drafted the Public Notice for the public hearing as required under Section 147 of the IRS Code for the requests of Westwood Fire Company.
- Mr. Jarvis reported that he had drafted the Public Notice for the BOS' enactment of an ordinance amending the non-uniform pension plan.
- Mr. Jarvis reported that he received a letter from Craig Lewis of Kaplin Stewart representing Valley Suburban requesting written verification of their client's plan under the Permit Extension Act. Mr. Jarvis advised he is currently reviewing the Act and will respond within the timeframe required.
- Mr. Jarvis reported that he had reviewed a law suit in which the Township had been named.

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At this time, Mr. Jarvis departed the meeting.

ENGINEER'S REPORT:

Mr. Ellis read and submitted the engineer's report which is on file at the Township Office.

Question arose regarding the 2016 road program. Mr. Ellis advised that the draft base bid documents include West 10th Avenue (Charles Street to Valley Road), Barber Avenue (Main Street to Front Street) and Newport Avenue (Beech Street to Kirby Street) with add items for Brown Lane (Birch Street to Oak Avenue) and Washington Avenue (Lincoln Highway to Willow Street). It was noted that Concord Street has been taken out of bidding completely for 2016.

Ms. Proctor inquired about the status of the DCNR grant for the Recreation/Open Space Plan. Mr. Ellis noted that Pennoni had to provide a detailed proposal and the request for a waiver to solicit consultants. Mr. Ellis reviewed the Steering Committee membership and estimated that the timeframe would be one year to 18 months at the most.

Mr. Ellis also provided a brief update on the Hillview basins.

At this time, Mr. Ellis departed the meeting.

MANAGER'S REPORT:

Mr. Glisson reported on the following items:

- Mr. Glisson attended an MS4 class on June 29, 2016, along with Ed Rasiul.
- Mr. Glisson reported that a meeting with PennDOT has been set up for July 15, 2016, at 2:00 p.m. in King of Prussia to discuss Wagontown Road. Also attending will be Ed Rasiul and Mr. Glisson welcomed members of the Board to attend.
- Mr. Glisson reviewed recent correspondence from CCATO requesting consideration to adopt a Resolution requesting an amendment to the Sterling Act to require that up to one percent of Philadelphia wage tax paid by non-residents of Philadelphia be remitted to the municipality in which the taxpayer resides. Mr. Glisson encouraged the Board to adopt the suggested Resolution at their July 19 meeting.
- Mr. Glisson reported that the annual CCRs were mailed out.
- Mr. Glisson stated that he has attended meetings with DaVita for their potential new site in Valley.
- Mr. Glisson suggested setting up meetings with Delaware Valley Finance Authority, USDA, and one of the two bonding companies for the new township building financing. The dates of July 13 or 20 were suggested.

NEW BUSINESS:

Consideration/discussion regarding Vision Partnership Program 2016 Round 2 Grants – The next round of the VPP grant application process for 2016 was reviewed. Mr. Glisson suggested that an application be filed to update the Township's Comprehensive Plan. He noted that awarded projects would not start until 2017. Ms. Proctor asked Mr. Glisson if he would be able to file the application. Mr. Glisson advised that he would take a look at the grant application and update the Board at the July 19 meeting.

Discussion regarding proposed Regional Emergency Management – Mr. Yoder reported that WCC COG is exploring a regional emergency management organization. Sample materials from the Avon Grove Regional Emergency Management organization were distributed. He noted that this is just in a discussion phase at this time. After discussion, **Mr. Yoder made a motion to notify the WCC COG of Valley Township's interest to form a regional emergency management organization. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

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Discussion/consideration for vacation carry over for Janis Rambo – **Mr. Yoder made a motion to carry over Janis Rambo’s accrued unused vacation from her 2015/2016 vacation year to her 2016/2017 allotment conditioned upon the unused hours be used within the next 90 days. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration regarding moving junction boxes out of the wet well at the County Ridge Pump Station – **Mr. Lehenky made a motion to approve the quote from M&S Service Co., Inc. in the amount of \$4,365.00 to move junction boxes out of the wet well at the Country Ridge Pump Station. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

Discussion/consideration regarding participation in the County of Chester Housing & Community Development Programs 2017-2019 HOME Investment Partnership – The County Department of Community Development’s letter of June 24, 2016 letter was reviewed. It was noted that no action is required to participate in the County’s partnership.

APPROVAL OF MINUTES:

Mr. Yoder made a motion to approve the minutes from the June 21, 2016, Regular Monthly Meeting. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Ms. Proctor – yes.

DEPARTMENT REPORTS:

Solid Waste/Recycling/Roads/Sewer/Water – Written report for the period June 27 to July 3, 2016, was distributed and is on file at the Township Office.

Mr. Lehenky reported that quotes have been obtained for a new solid waste truck and recommendations should be presented to the Board of Supervisors at an upcoming meeting.

PUBLIC COMMENTS:

None

ADJOURNMENT:

Mr. Yoder made a motion to adjourn and Ms. O’Doherty seconded the motion. All affirmed. The meeting adjourned at 9:55 p.m.

Janis A. Rambo
Township Secretary