

MINUTES FROM OCTOBER 17, 2017

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, October 17, 2017, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 7:44 p.m. Those in attendance were Supervisors Christopher Lehenky, Eric Lama, and Patrice Proctor. Supervisor Joe Sciandra participated by Skype. Supervisor Kathy O'Doherty was absent. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis (Township Solicitor). An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues, items on the agenda, and trash enforcement issues. Ms. Proctor also announced that the Board of Supervisors met in Executive Session on October 4, 2017 at 6:30 p.m. at the Township Building to discuss litigation matters regarding Orleans RH PA-IL, LP vs Valley Township (2017-04086-MJ)/Valley Township vs Orleans RH PA-IL, LP (2017-06089-CT).

CITIZENS' COMMENTS ON AGENDA:

None

APPROVAL OF MINUTES:

Mr. Lehenky made a motion to accept the minutes of October 3, 2017, Board of Supervisors meeting. Mr. Lama seconded the motion. Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – abstain; Ms. Proctor – yes.

TREASURER'S REPORT:

The Treasurer's Report was accepted as read.

MOTION TO PAY BILLS:

Mr. Lehenky made a motion to pay bills as presented. Mr. Lama seconded the motion. Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

BOARD COMMENTS:

Ms. Proctor noted that the first meeting in November will be held on Wednesday, November 8, due to elections on November 7. Ms. Proctor also reported that the annual Valley Day, which was held along with the Chester County Airport's annual Flying Festival, was a success. She thanked all the volunteers, Parks & Recreation Authority, and the Board of Supervisors.

DEPARTMENT REPORTS:

Public Safety – Officer Heiney reported on the Department's Activity for September. He noted that there have been 154 arrests year to date. Officer Heiney reported on data that the Chief

gathered from West Chester regarding performance of the department during September. He also noted that Town Watch will meet on October 25th at 6:00 p.m.

Fire/Ambulance – Chief Sly presented the Fire and Ambulance reports for September. The ambulance responded to 90 calls, of which 57 were in Valley Township. Station 144 responded to 120 calls. The Fire Department responded to 14 calls during August, of which 9 were in Valley Township.

Chief Sly reminded the Board of their annual budget meeting scheduled for Sunday, October 22 at 2:00 p.m.

The Board inquired about the repairs to the ambulance with the bad motor. Chief Sly reported that they borrowed from their Fireman's Relief Fund to cover the expense of \$6,987.48 which was slightly lower than the original quote of \$7,100.00. Chief Sly gave an overview regarding their financial situation and projected 2018 budget costs. **Mr. Sciandra made a motion to make an additional donation to the fire company in the amount of \$6,987.48 to cover the repair costs to the ambulance. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Emergency Management – Mr. Sciandra reported that there was no activity for the month of September.

CITIZENS' COMMENTS:

Michael Robinson, 909 Wagontown Road – Mr. Robinson inquired about the Township's complaint form specifically if several parties would like to enter into filing the same complaint. Mr. Sciandra stated that one complaint can be filed with each resident signing and providing their contact information. Mr. Robinson then asked how he obtains an application for a special event, specifically to hold a "non-hostile protest". He advised that several residents believe that they got sick from a sewer leak. Mr. Sciandra advised that public health is handled by the Chester County Health Department, not the township codes department. Mr. Lehenky noted that he believes this discussion should end as a lawsuit was previously threatened against the Township. Mr. Sciandra reiterated that his (Mr. Robinson's) concerns should be addressed to the CCHD. After further discussion, Mr. Sciandra stated that he would like to gather more facts about the incident as he was not at the last meeting as well as to look into the public gathering regulations.

PLANNING COMMISSION REPORT:

No report as there was no meeting in October.

SOLICITOR'S REPORT:

Mr. Jarvis reported on the following:

- Mr. Jarvis reported that he will need a decision from the Board of Supervisors regarding their requirements for a reverse subdivision as a result of a discussion that he had with the

Board of Assessments. Direction is needed if the Board would like to see a land owner go through a reverse subdivision process for all properties that would be joined as one property or would they just like to see this done for commercial.

- Mr. Jarvis stated that he is working on a deed for 1230 Valley Road to be sent to Mr. Dunlap.
- Mr. Jarvis reported that he has looked into a property that is up for repository sale near Westwood Park. He stated that there are no liens, but easements would need to be reviewed.
- Mr. Jarvis reported that he reviewed the AIA 101 forms with regards to the contracts for the new township building.
- Mr. Jarvis reported that he had a conversation with Ed Rasiul in response to Art Sagnor's letter to the township requesting dedication of Burgundy Lane (D. London Tract).
- Mr. Jarvis reported that Mr. Bement, Chair of the Valley Township Planning Commission, has asked if the applicant for the Valley Suburban Plan has made substantial changes to the plan would that warrant a new plan application. He advised that he will need to discuss this with Mr. Rasiul and Mr. Ellis of Pennoni.

NEW BUSINESS:

Discussion/consideration to authorize Chairwoman to sign all contracts related to the new Township Building construction project – **Mr. Lama made a motion to authorize the Chairwoman to sign all contracts once received and reviewed. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Jarvis departed the meeting.

ENGINEER'S REPORT:

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

(At this time, Mr. Lehenky stepped out of the meeting and returned near the end of the Engineer's report).

OLD BUSINESS:

Discussion/consideration to approve escrow release for James J. Terry Funeral Home in the amount of \$323,185.20 – **Mr. Sciandra made a motion to approve the financial security release in the amount of \$323,185.20 for James J. Terry Funeral Home as recommended by the Township Engineer. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to ratify the direction given to Pennoni Associates to inspect improvements relative to the D. London Tract in response to the letter received on October 4, 2017 offering dedication – **Mr. Lama made a motion to ratify the direction given to Pennoni Associates to inspect improvements relative to the D. London Tract in response to the letter received on October 4, 2017 offering dedication. Mr. Lehenky seconded the motion.**

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Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – abstained as he was not up to date on the information; Ms. Proctor – yes.

At this time, Mr. Rasiul departed the meeting.

Discussion/consideration to set dates for the Sergeant interviews – The Board set the dates of October 26, November 2, and November 16 to interview Sergeant candidates. Interviews will begin at 6:30 p.m.

NEW BUSINESS:

Discussion/consideration to purchase snow fence for Washington Lane – The Board discussed the purchase of snow fence for Washington Lane and reviewed two quotes that had been obtained. The Board discussed contacting Sikorsky, Martin Brower, and Sadsbury Township to see if they would contribute to the cost to purchase the fence. **Mr. Lehenky made a motion to purchase the fence from Lowe’s in the amount of \$3,150 and to send letters to Sikorsky, Martin Brower, and Sadsbury Township requesting their consideration to contribute towards the purchase of the fence. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to set annual Christmas Tree collection for January 8, 22, and 29, 2018 – **Mr. Sciandra made a motion to set the annual Christmas Tree collection for January 8, 22, and 29, 2018. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve the 2018 Holiday Schedule – A proposed 2018 holiday schedule was presented for consideration:

<i>Holiday</i>	<i>Observed Holiday Date</i>	<i>Trash Collection</i>	<i>Recycle Collection</i>
New Year's Day	Monday, January 1	January 2	---
Martin Luther King Day	Monday, January 15	January 16	---
Presidents' Day	Monday, February 19	February 20	---
Memorial Day	Monday, May 28	May 29	---
Independence Day	Wednesday, July 4	July 5	July 5
Labor Day	Monday, September 3	September 4	---
Veterans' Day	Monday, November 12	November 13	---
Thanksgiving Day	Thursday, November 22	November 23	November 23
Day After Thanksgiving	Friday, November 23	November 23	November 26
Christmas	Tuesday, December 25	December 26	December 26

Mr. Sciandra made a motion to approve the 2018 holiday schedule as presented. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to attend the CCATO Fall Conference – It was noted that the annual Fall CCATO conference will be held on November 9, 2017 at the Mendenhall Inn. Mr. Lama advised that he would need to check his schedule. Ms. Proctor, Mr. Sciandra, and Mr. Lehenky advised that they could not attend. Ms. O’Doherty will be asked if she would like to go.

DEPARTMENT REPORTS:

Public Works – The monthly report was distributed to the Board of Supervisors and is on file at the Township Office.

Administration Report – Monthly written report was distributed and is on file at the Township Office.

CITIZEN COMMENTS:

None

ADJOURNMENT:

There being no further business to discuss, the meeting was properly adjourned at 9:34 p.m.

Janis A. Rambo, Township Secretary