

MINUTES FROM MAY 2, 2017

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday May 2, 2017, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 7:38 p.m. Those in attendance were Supervisors Christopher Lehenky, Kathy O'Doherty, and Patrice Proctor. Supervisor Joe Sciandra was absent. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis (Township Solicitor). An executive session was held at 7:00 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

CITIZEN COMMENTS ON AGENDA ITEMS:

None

Ms. O'Doherty made a motion to take the agenda out of order. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Ms. Proctor – yes.

AUTHORIZATION OF THE NON-ELECTORAL DEBT:

Lou Verdelli, Managing Director, and Daniel O'Brien, Director, of RBC Capital Markets were present to review the bond sale process. Mr. Verdelli stated that today was a historical day for Valley Township as they entered the bond market. He noted that he met with a few of Valley's Board of Supervisors years ago at PSATS when he moderated a class on financing and RBC provided a presentation for their services about a year ago. He stated that the purpose of the bond issue was to refinance the General Obligation Note issued for the Maintenance Garage in 2011 and to provide funding for the new municipal building. The bank qualified bond issue was for \$7,500,000 with a final maturity date of November 15, 2046. The Township received a Standard & Poor's rating of AA- with a stable outlook. The fixed rate for the bonds is 3.024%. The bond sale and final approval (lock in rate) was today, May 2 with settlement scheduled for June 6. Mr. Verdelli reviewed the credit rating summary, the debt repayment schedule, and the bond pricing.

Tim O'Neill, Esquire of Lamb McErlane, the Township's bond counsel, reviewed proposed Ordinance #2017-02 which authorizes and directs the incurrence of non-electoral debt of the Township of Valley, through the issuance of a series of general obligation bonds in the aggregate principal amount of \$7,500,000 to provide funds for and towards (1) the construction of a new municipal building and other capital projects as may be approved by further action, (2) currently refunding the Township's general obligation note, series of 2011; and (3) paying the costs of issuing the bonds. Mr. O'Neill also reviewed the Compliance Policy as referenced in the Ordinance and the continuing disclosure of financial information which shall be posted electronically through the Securities and Exchange Commission's *Electronic Municipal Market Access* ("EMMA") system for electronic filing operated by the Municipal Securities Rulemaking Board. Mr. O'Neill stated that he would be making the necessary filing with DCED.

Ms. O’Doherty made a motion to adopt Ordinance 2017-02, an ordinance which authorizes and directs the incurrence of non-electoral debt of the Township of Valley, through the issuance of a series of general obligation bonds in the aggregate principal amount of \$7,500,000 to provide funds for and towards (1) the construction of a new municipal building and other capital projects as may be approved by further action, (2) currently refunding the Township’s general obligation note, series of 2011; and (3) paying the costs of issuing the bonds. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Ms. Proctor – yes.

BOARD GENERAL COMMENTS:

Ms. Proctor noted that upcoming announcements were listed on the agenda.

CITIZEN COMMENTS:

Mary Beth Frommeyer, 140 North Mt. Airy Road – Mrs. Frommeyer advised that she would like to tie in to public sewer. She presented a sketch plan showing connection to the infrastructure recently dedicated by Valley Farm. Mr. Rasiul advised that she would need to submit a design plan. It was also noted that a grinder pump was proposed and that a “grinder pump installation” package could be picked up from the Township Office. Mr. Rasiul further stated that DEP approval would need to be obtained as well as the recorded easement from the adjoining property owner as the connection would be run through their property.

John Reilly, 912 Madison Street – Mr. Reilly stated that he read the new trash can requirements in the Township’s newsletter. He stated that he was more of a “bagger” for his trash. He said that he has been looking for a 48-gallon trash can with a metal bar. He said that the only one that he could find was \$120. He said he has been to several Home Depot and Lowes stores but could only find the 96 gallon, 64 gallon and 32 gallon carts. He inquired why he could not utilize two 64 gallon carts as the ordinance provides up to 128 gallons of trash each week. The Board reviewed that the new ordinance had been discussed for several weeks and included information received from the Public Works’ employees who collect the trash. Ms. O’Doherty stated that to prevent possible workers’ compensation claims, the 48 gallon carts were chosen. Mr. Lehenky stated that he has a call into Home Depot to see if they could place an order for the 48 gallon “toters” that meet the Township’s new ordinance.

OLD BUSINESS:

Discussion/consideration regarding the PA DCED’s grant award to formally request scope of project reduction to only include the purchase and installation of an emergency bypass pump and bypass connections at the Rock Run Pump Station – Mr. Rasiul reviewed the proposed scope of the project for the installation of a new emergency bypass pump connection at the Rock Run Pump Station in the amount of \$105,250. The grant award is \$50,000; therefore, the Township’s share will be \$55,250. **Ms. O’Doherty made a motion to approve requesting a revised project scope to the Department of Community and Economic Development for the installation of a new emergency bypass pump and bypass connections at the Rock Run**

Pump Station in the amount of \$105,250. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Ms. Proctor – yes.

Discussion/consideration for Oakcrest I escrow release #20 in the amount of \$542,256.24 – Mr. Rasiul reviewed the escrow release request. Based on the Township Engineer’s recommendation, **Ms. O’Doherty made a motion to approve Escrow Release #20 for Oakcrest I in the amount of \$542,256.24. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Ms. Proctor – yes.

Discussion/consideration for escrow release #1 for the Spruce Street Sewer Line Extension in the amount of \$19,670.00 – Mr. Rasiul reviewed the escrow release request and the work to date on the project. Based on the Township Engineer’s recommendation, **Mr. Lehenky made a motion to approve Escrow Release #1 for the Spruce Street Sewer Line Extension Project. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Ms. Proctor – yes.

Discussion/consideration to approve four soft dig test pits at Manor Road to locate water main and sanitary sewer conflicts – Mr. Rasiul provided three quotes for four soft dig test pits at Manor Road to locate water main and sanitary sewer conflicts. The locations of these lines are needed to complete the storm sewer design for Manor Road. The quotes received were as follows:

Master Locators Inc.	\$2,350 (lump sum)
Underground Services, Inc.	\$2,400 (lump sum)
Shainline Excavation	\$3,960 (lump sum)

Ms. O’Doherty made a motion to approve the quote from Master Locators Inc. in the amount of \$2,350 to perform the four soft dig test pits at Manor Road. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Ms. Proctor – yes.

Discussion regarding Flood Plain Ordinance – It was noted that Mike Ellis will meet with the Board of Supervisors to review the proposed Flood Plain Ordinance on Tuesday, May 9, at 5:30 p.m.

SOLICITOR’S REPORT:

- Mr. Jarvis reported that he researched and attended a meeting with the Township Codes Department regarding removal from code deficient housing.
- Mr. Jarvis reported that he monitored correspondence relative to the bond issue.
- Mr. Jarvis reported that he performed research regarding a legal issue for Hillview.
- Mr. Jarvis reported that when purging files, he came across an ordinance that had been adopted regarding weight limitations on South Mt. Airy Road Bridge. He advised that perhaps after the construction project is concluded that the Board may want to look at the ordinance.

At this time, Mr. Jarvis departed the meeting.

ENGINEER'S REPORT:

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

At this time, Mr. Rasiul departed the meeting.

APPROVAL OF MINUTES:

Mr. Lehenky made a motion to accept the minutes of the April 18, 2017, meeting as presented. Ms. O'Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Ms. Proctor – yes.

NEW BUSINESS

Discussion/consideration regarding participation in a Chester Valley Trail West Study and to designate up to 2 representatives and one alternate to serve on the steering committee – The Board of Supervisors reviewed the Chester County Planning Commission's letter of April 20, 2017, requesting Valley Township to participate on a feasibility study and master plan for the final segment of the Chester Valley Trail. **Mr. Lehenky made a motion for Valley Township to participate in the Chester Valley Trail West Study and for Patrice Proctor and Kathy O'Doherty to serve on the steering committee with Eric Lama as an alternate. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Ms. Proctor – yes.

CITIZEN COMMENTS:

None

ADJOURNMENT:

There being no further business to discuss, the meeting was properly adjourned at 9:56 p.m.

Janis A. Rambo
Township Secretary