

## MINUTES FROM JUNE 20, 2017

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, June 20, 2017, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 8:04 p.m. Those in attendance were Supervisors Christopher Lehenky, Eric Lama, and Patrice Proctor. Supervisors Kathy O'Doherty and Joe Sciandra were absent. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis (Township Solicitor). An executive session was held at 6:45 p.m. prior to the meeting to discuss personnel issues, items on the agenda, and stormwater.

### **CITIZEN COMMENTS ON AGENDA ITEMS:**

None

### **APPROVAL OF MINUTES:**

**Mr. Lehenky made a motion to accept the minutes of the June 6, 2017, Board of Supervisors meeting. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

### **TREASURER'S REPORT:**

The Treasurer's Report was accepted as read.

### **MOTION TO PAY BILLS:**

**Mr. Lehenky made a motion to pay bills as presented. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

### **BOARD COMMENTS:**

Ms. Proctor stated that yard waste collections have begun in the Township. North side pick up is the second Monday of each month through October and the South side pick up is the third Monday of each month. She noted that she observes people putting their yard waste to the curb prior to the collection date – in some cases weeks and days before. She asked that yard waste only be set out prior to the collection date. She also noted that an entire tree cannot be set out.

### **DEPARTMENT REPORTS:**

#### **POLICE REPORT:**

Chief Friel gave the May 2017 Police Report. He reported that the hours on duty were 1,335.25 and miles logged were 6,941. There were 72 traffic citations issued and 13 parking tickets.

There were 24 summary arrests and 9 criminal arrests. The officers have all been cleared for recertification for two more years (2-17-2019). Chief Friel will be attending the PA Chiefs of Police Conference from July 23 to July 26 in Camp Hill. All Valley Township police officers have been certified with their duty firearms. Next Town Watch meeting will be held on Wednesday, June 28.

Ms. Proctor commented about cars not stopping at the Third Avenue “Stop” sign.

**FIRE/AMBULANCE:**

No report

**EMERGENCY MANAGEMENT:**

No report

**CITIZENS’ COMMENTS:**

Bob Struble, MS4 Collaborative Options – Bob Struble, Brandywine Red Clay Alliance, and Naomi Young, Environmental Finance Center of University of Maryland, gave a presentation of collaborative options for the pilot project. They noted that the Pennsylvania Department of Environmental Protection is providing greater flexibility in how municipalities can address their stormwater obligations. It is promoting a watershed approach that also supports the concept of multi-municipal collaboration. Options include BMP implementation; BMP O&M; and MS4 permit administration. The current application is due on September 16, 2017. Mr. Rasiul stated that the Township has approximately 95% of the plan in place and reviewed the five BMPs proposed. He stated that the cost estimate is \$600,000 to \$700,000. Ms. Young stated that a regional coordinator is a possibility.

**Mr. Lama made a motion to take the agenda out of order. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

**PLANNING COMMISSION**

Mr. Bement advised that due to Dave Porter’s resignation, the Planning Commission reorganized at their June 13 meeting. Mr. Bement was elected Chairman and Bruce Manning was elected Vice Chairman.

Mr. Bement reported that he was contacted by Sonya Hunsinger of the Second Century Development Group about interest in an economic consortium to apply for grant funds. Participants proposed would be representatives from Valley Township, City of Coatesville, and South Coatesville Borough. There would be no cost to the Township. Mr. Lehenky advised that he would like more information; however, the Board was in consensus for Mr. Bement to participate.

Mr. Bement reported that Valley Suburban was present at the June 13 meeting. He stated that the developer could not answer any questions regarding if they have updated their marketing studies, social/economic impact or impact to the school district. He advised that they had no plans for the commercial portion which is now to be split into two sections. They did not want to extend Prescott during the initial construction phase and noted that four HOAs would be proposed.

**SOLICITOR'S REPORT:**

- Solicitor Jarvis reported that he drafted a *Deed of Dedication* for the Spruce Street Sewer Project which has been reviewed by the Township Engineer and will be drafting a maintenance bond.
- Solicitor Jarvis reported that he prepared a letter for the Board of Supervisors on paper streets.
- Solicitor Jarvis reported he prepared the annual opinion letter for the Township audit.
- Solicitor Jarvis reported that Lamb McErlane filed the answer last Friday in response to Orleans' action.

Mr. Jarvis departed the meeting.

**ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

**OLD BUSINESS:**

**Mr. Lehenky made a motion to add Old Business, #5 – Discussion/consideration of Change Order #2 for the Main Street Culvert Project.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration to approve Change Order #2 for Main Street Culvert Project – Mr. Rasiul stated that the Change Order reflected a decrease in quantities with the net reduction of \$2,940.00. **Mr. Lama made a motion, based on the Township Engineer's recommendation, to approve Change Order #2 for the Main Street Culvert Project reducing the contract by \$2,940. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration to approve Main Street Culvert Project Payment #6/Final in the amount of \$29,910.60 – Based on the Township Engineer's recommendation, **Mr. Lehenky made a motion to approve the final payment to Out of Site Infrastructure in the amount of \$29,910.60 for the Main Street Culvert Project. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration to authorize the advertisement of bids for the 2017 Road Program and approve the Project Schedule – **Mr. Lehenky made a motion to authorize the bid advertisement for the 2017 Road Program and approve the project schedule as proposed.**

**Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

**NEW BUSINESS:**

Discussion/consideration to approve Payment Application #1 for South Mt. Airy Road Bridge Project in the amount of \$46,580.25 – **Mr. Lehenky made a motion to authorize Payment #1 for the South Mt. Airy Road Bridge Project, as recommended by the Township Engineer, in the amount of \$46,580.25 to Veteran Construction Services Inc. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Mr. Rasiul departed the meeting.

**OLD BUSINESS CONTINUED:**

Discussion/consideration to remove Officer Hines from probationary status retroactive to June 6, 2017 and provide monetary increase – **Mr. Lehenky made a motion to remove Officer Gregory Hines from probationary status retroactive to June 6, 2017, and to increase pay to \$18.39 per hour. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration regarding PennDOT Agility Partner Program – The Board agreed that the program regarding tagging guiderails following an accident by the police was beneficial and agreed that Chief Friel should talk to Mr. Kennedy, PennDOT's Senior Highway Maintenance Manager. With regards to participation in other programs, **Mr. Lehenky made a motion to table the Agility Partner Program. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

**NEW BUSINESS CONTINUED:**

Discussion/consideration regarding land conveyance of Parcel 38-5F-125 to Valley Township – **Mr. Lehenky made a motion to accept the land conveyance of Parcel 38-5F-125 (Valley Road, between Park and Bradley) at no cost to the Township. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration to advertise sale of 1995 Trash Truck – **Mr. Lehenky made a motion to advertises for the sale of the 1995 trash truck as we have done with equipment in the past. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration to refund \$239.50 to Coscia Moos Architecture (DaVita) for remaining professional fee escrow funds in their Pervious Paving Inspection Escrow account – **Mr. Lehenky made a motion to refund \$239.50 to Coscia Moos Architecture for the remaining professional fee escrow funds for the DaVita Pervious Paving Inspection Escrow account. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

Discussion/consideration regarding response to AFSCME District Council 8's letter requesting identity of Valley Township's chief negotiator – **Mr. Lama made a motion to appoint Neil Morris as Valley Township's chief negotiator for negotiations between Valley Township and the non-uniform collective bargaining unit. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

**CITIZENS' COMMENTS CONTINUED:**

Walter Teel, Sr., 209 Glencrest Road – Mr. Teel was not present. A request to be on the Agenda was submitted to request the sewer/trash bill penalty be removed from their account. After review of information provided by Senior Clerk Janice Duca, **Mr. Lehenky made a motion to deny any adjustment for penalty. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes. Mr. Lehenky noted that the information provided notes that the owners are not living at this residence. He noted that Codes should follow up to ensure that they submit the rental registration as required. Ms. Proctor noted that she was in the office when the owner was given the rental paperwork.

Chrystal Mackey, 231 Church Street – Hayti Park reservation request – Ms. Mackey was not present. She had requested use of Hayti Park on July 2, 2017, for a birthday party. It was noted that the expected number in attendance is 30-35 people from 3:00 p.m. to 7:00 p.m. and that they were planning a party similar to the one held in the park on June 17, with an inflatable and possibly food being prepared on a grill. After discussion, **Mr. Lama made a motion to permit the park use on July 2, 2017, contingent that a certificate of insurance naming Valley Township as an additional insured in the amount of \$1 million be provided for any inflatable, no use of grills or smokers, a port-a-potty be provided, and that the park be left in the condition that it is found. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Mr. Lama – yes; Ms. Proctor – yes.

**DEPARTMENT REPORTS:**

Public Works – The monthly report was also distributed to the Board of Supervisors and is on file at the Township Office.

Administration Report – Monthly written report was distributed and is on file at the Township Office.

**CITIZEN COMMENTS:**

None

**ADJOURNMENT:**

There being no further business to discuss, the meeting was properly adjourned at 9:35 p.m.

Janis A. Rambo, Township Secretary