

## MINUTES FROM FEBRUARY 22, 2017

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, February 21, 2017, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 7:45 p.m. Those in attendance were Supervisors Kathy O'Doherty, Joe Sciandra, and Patrice Proctor. Supervisor Christopher Lehenky was absent due to illness. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis (Borough Solicitor). An Executive Session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

Toni Barber, 1010 Front Street – Ms. Barber inquired about the Hayti Wall Project. Ms. Barber reviewed that a group has made application with the Pennsylvania Historical Commission requesting that the wall and current Township Building be listed on the historical register. She stated that when she attended the Planning Commission meeting in January it was discussed that the existing stones would be stock piled. She inquired if some of the stones could be kept to honor the history of the wall. She inquired about the possibility of some of the stones being turned into a bench with a plaque acknowledging the history of stones from the wall. Mr. Sciandra noted that there is no budget to do something like this but if a community group wanted to contribute towards this project, they could do so, but noted that once the project begins and the stones are removed, the contractor would not bring them back nor would they haul them any distance farther than what was in the bid documents.

**Ms. O'Doherty made a motion to take the agenda out of order. Mr. Sciandra seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### **BOARD GENERAL COMMENTS:**

Ms. Proctor noted that letters of interest and resumes are being accepted until March 15 for the vacant Supervisor seat. She noted that the compost site will be open on Saturday, March 11, 2017 from 8:00 a.m. to 2:00 p.m. Ms. Proctor announced that there are two upcoming zoning hearings scheduled: March 9 at 7:00 p.m. to hear the application of Cynthia Hyman-Osaghae for a variance for 123 Burgundy Lane; and March 23 at 7:00 p.m. to hear the application of the City of Coatesville for 123 Mt. Airy Road. Ms. Proctor also announced that the multi-municipal shredding and eWaste event is scheduled for April 8 from 9:00 a.m. to noon at the Thorndale Kmart parking lot.

**DEPARTMENT REPORTS:**

**POLICE REPORT:**

Officer Justin Heiney gave the Police Report for the month of January 2017.

Officer Heiney reported that there were 1,630 total hours on duty for the Department; 5,402 miles logged; 52 traffic citations were issued; 3 parking tickets were issued; 3 warnings were issued; 4 non-traffic citations were issued; 4 criminal citations were issued; and the Department responded to 360 complaints. Officer Heiney noted that the Department would be getting new computers in their vehicles starting in February. Officer Parker successfully completed a three-day field training officer course. Officer Chieffo attended the swearing in ceremony of the new Southern Chester County Regional Police Department. An officer from the Department will be attending the Juvenile Justice Committee on the Fourth Thursday of each month. Next meeting of Town Watch will be held on February 22.

**FIRE/EMS:**

No one representing Westwood Fire Company was present. The Fire and Ambulance reports were submitted and distributed.

**EMERGENCY MANAGEMENT:**

Emergency Management Coordinator reported that the snow event of February 8 and 9 was uneventful. He encouraged residents to sign up for the *readychesco.org* notifications. He noted that approximately 1,000 Valley residents are signed up.

**CITIZEN COMMENTS:**

Christopher Hikel, 27 Lamberts Lane – Mr. Hikel stated that he was following up on his request for stop signs at Johnny’s Way/Lambert’s Lane. His findings indicate that it is not recommendable to use “stop” signs to slow down traffic. He stated that more police presence would enhance the area. He stated that he has a community Facebook page if the Township would like him to post information. It was noted that the Valley Township Police Department has a Facebook page. Mr. Sciandra recommended that his community page be a follower of the Valley Township Police page.

**PLANNING COMMISSION REPORT:**

Jonathan Egger gave the Planning Commission report from their meeting on February 14, 2017. Mr. Egger stated that the Commission began their review of Valley Suburban Center. The applicant did not appear. Development was for townhouses, apartment buildings and later commercial development. Development is along Business 30 and Airport Road. It was noted that the subdivision lines are different from first and perhaps second submission. Draft review letter from Pennoni was issued on February 14.

Mr. Egger also noted that the sewer exemption for Lambert Spawn was approved by DEP.

**OLD BUSINESS:**

Discussion/consideration for Escrow Release #2 for James J. Terry Funeral Home in the amount of \$18,261.50 – Based on the Engineer’s recommendation, **Mr. Sciandra made a motion to approve Escrow Release #2 in the amount of \$18,261.50 for James J. Terry Funeral Home. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration regarding the Floodplain Ordinance– Mr. Rasiul noted that a marked-up floodplain ordinance was distributed at the last meeting. He noted that the Township needs to adopt a new Ordinance by September 2017. There was recommendation for Mike Ellis of Pennoni to meet with the Board of Supervisors to review the recommended changes on March 2, at 5:30 p.m., prior to the meeting with Kimmel Boggrette, E.B. Walsh and others regarding the new Township Building as Mr. Ellis would be attending that meeting. Mr. Sciandra advised that due to his work schedule he would not be able to attend the March 2 meeting. After discussion, Mr. Sciandra made a motion to table the item. There was no second. There was continued discussion about when to meet to review the proposed recommendations. Ms. Proctor noted that she could attend on March 2 but that she might be a little late.

Discussion/consideration release of remaining professional fee escrow to the Chester County Area Airport Authority in the amount of \$4,557 for South Apron Phase VI Project - **Mr. Sciandra made a motion to release the balance of the professional fee escrow for the South Apron Phase VI Project in the amount of \$4,557. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

**NEW BUSINESS:**

Discussion/consideration to award the Mt. Airy Road Bridge Rehab Project – Mr. Rasiul reviewed the bid tabulation. Based on the engineer’s recommendation, **Ms. O’Doherty made a motion to award the project to Veteran Construction and Utility Services Inc. in the amount of \$51,755.83. Mr. Sciandra seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to award the Hayti Park Retaining Wall Replacement Project – Mr. Rasiul reviewed the bid tabulation. He noted that Solid Wall, LLC was the low bidder; however, he noted that some of the paperwork that was submitted as backup to the online bid did not match and that a signature was missing. He recommended that if the Board of Supervisors awarded the bid to Solid Wall, LLC that it should be contingent upon all paperwork being correct when received. **Mr. Sciandra made a motion to award the Hayti Park Retaining Wall Replacement Project to Veterans Construction and Utility Services Inc. in the amount of \$72,061.19.** There being no second to the motion, the motion died.

After further discussion, **Mr. Sciandra made a motion to award the Hayti Park Retaining Wall Replacement Project to Veterans Construction and Utility Services Inc. at a contract price of \$72,061.19. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – nay.

**ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

At this time, Mr. Rasiul departed the meeting.

**SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Mr. Jarvis reported that the Zoning Hearing Board turned down the appeal of Mr. and Mrs. Matheny relative to 686 Wagontown Road.
- Mr. Jarvis reported that he researched procedure and made recommendation to the Board of Supervisors relative to the Elected Tax Collector's incapacity to collect taxes.
- Mr. Jarvis stated that he had waited to proceed with the annual Emergency Response Resolution due to the vacant supervisor seat. He stated that he will proceed to draft the annual Resolution for consideration at the Board's next meeting.
- Mr. Jarvis reported that he has been following up on the easement needed from the City of Coatesville for the Manor Road Rehab Project.
- Mr. Jarvis reported that he issued a financing and opinion letter as required for the new trash truck financing to Fulton Leasing.

At this time, Mr. Jarvis departed the meeting.

**NEW BUSINESS:**

Discussion/consideration for "Committee for Valley North Voting Precinct" – Ms. O'Doherty reported that she met with a representative of Chester County regarding the procedure to request an additional voting prescient. She noted that the procedure, which can be done by anyone, would not be able to be completed for 2017. **Mr. Sciandra made a motion to solicit for people to serve on a committee to study and proceed to request an additional voting prescient to split the current north side prescient. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration regarding 2017/2018 CoStars Salt Contract Participation – **Mr. Sciandra made a motion to participate in the 2017/2018 CoStars Salt Contract for 400 tons. Ms. O'Doherty seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to have Neil Morris, Offit/Kurman, update the Valley Township Personnel Manual – **Ms. O’Doherty made a motion to authorize Neil Morris of Offit/Kurman to review and update the Valley Township Personnel Manual at a cost not to exceed \$5,000. Mr. Sciandra seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration to accept the resignation of Officer Brandon Norcini – **Mr. Sciandra made a motion to accept Part-time Brandon Norcini’s resignation as of January 8, 2017. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### **OLD BUSINESS CONTINUED**

Consideration to ratify Snow Emergency Declaration effective February 8, 2017 at 9:00 p.m. through 6:00 p.m. February 9, 2017 – **Mr. Sciandra made a motion to ratify the Snow Emergency Declaration effective February 8, 2017 through February 9, 2017 at 6:00 p.m. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration regarding Brent Balla’s request for trash and sewer adjustment for 923 Wagontown Road – The Board of Supervisors reviewed the information that was originally received at the last meeting. **Mr. Sciandra made a motion to deny the request of Brent Balla for an adjustment for sewer and trash for 923 Wagontown Road. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to appoint a Deputy EMC – **Mr. Sciandra made a motion to appoint Chief Joseph Friel as Valley Township’s Deputy Emergency Management Coordinator. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve attendees to the Spring CCATO Conference on March 9, 2017 – The Board discussed past attendees and reviewed the break-out sessions being offered this year to see who would benefit attending. **Ms. Sciandra made a motion that Supervisors Proctor, O’Doherty, and Lehenky along with the Police Chief, Secretary/Treasurer, representative from the Planning Commission, and the Codes Secretary attend the 2017 Spring CCATO Conference at a cost of \$65.00 per person. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to appoint a Voting Delegate at the 2017 PSATS Conference – It was noted that Supervisor Joe Sciandra had been chosen to be the 2017 Voting Delegate at this year’s PSATS Conference. As Mr. Sciandra will not be able to attend as he will be out of town, the Board discussed who would be this year’s voting delegate. **Mr. Sciandra made a motion to name Kathy O’Doherty as Valley Township’s voting delegate at the 2017 PSATS**

**Conference. Ms. Proctor seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to finalize requirements for the Solid Waste Ordinance Amendment Draft – The Board reviewed their recent discussions regarding the container sizes to be included in the solid waste ordinance. They also reviewed an eMail from Lead Worker Kris Lenhart who listed suggested requirements. The Board concurred amending the ordinance to include:

- Residents can continue to use the 32-gallon capacity cans, with lids and handles, as currently defined in the Ordinance with the addition that the cans cannot weigh more than 50 pounds.
- Keep limit of total amount of trash that may be collected as a total of 128 gallons.
- Residents may also utilize a 48-gallon container which must contain the following:
  - Recessed metal rod which allows cart tipper to dump container
  - Must have lid
  - Must have wheels
  - Township will not be responsible for any damage to the container caused by the cart tipper

**APPROVAL OF MINUTES:**

**Mr. Sciandra made a motion to approve the minutes of February 7, 2017, February 14, 2017, and February 16, 2017 meetings. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

**TREASURER’S REPORT:**

The Treasurer’s Report was accepted.

**MOTION TO PAY BILLS:**

**Mr. Sciandra made a motion to pay bills as presented. Ms. O’Doherty seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes. Mr. Sciandra noted that the format of the list of bills to be paid was difficult to read. Ms. O’Doherty concurred and requested that the previous format be used.

**DEPARTMENT REPORTS:**

Solid Waste/Recycling/Roads/Sewer/Water – The monthly Public Works Report (January 18 – February 20, 2017) was distributed and is on file in the Township Office.

Health & Safety – Ms. O’Doherty reviewed items from the last Safety Committee meeting. She noted that the committee has been working on an incentive program for no loss time incidents as well as getting a sign indicating how many days we have been accident-free.

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Administration/Finance/Billing – The monthly report was distributed and is on file in the Township Office.

**CITIZEN COMMENTS:**

None

**ADJOURNMENT:**

There being no further business to discuss, the meeting was properly adjourned at 10:27 p.m.

Janis A. Rambo  
Township Secretary