

MINUTES FOR NOVEMBER 15, 2018

A Special Meeting, as advertised, of the Valley Township Board of Supervisors was held on Thursday, November 15, 2018, at 9:00 a.m. at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA, for the purpose of working on the 2019 Township Budget and any other business that may need action by the Board prior to their regular public meeting scheduled for November 20, 2018.

The meeting was called to order by Chairwoman Patrice Proctor at 9:10 a.m. Those in attendance were Supervisors Kathy O'Doherty, William Handy, Sr., Joe Sciandra, and Patrice Proctor. Supervisor Christopher Lehenky was absent. Also in attendance were Frank Williamson, Jr., Interim Township Manager (Arro Consulting).

Ms. Proctor noted that there was no one from the public present.

GENERAL BUSINESS BEFORE THE BOARD:

Discussion/consideration regarding new township building roof – The Board discussed core samples being taken on the roof at the new township building roof. The consensus of the Board was to proceed with the core samples.

Discussion/consideration regarding additional cabling for new township building – **Mr. Sciandra made a motion to approve ComStar's quote #28928, dated November 13, 2018, for additional cabling I the Codes Office, elevator, and fire alarm in the amount of \$1,300.75. Mr. Handy seconded the motion.** Question: Ms. O'Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Valley Suburban Final Land Development Plan – Mr. Williamson noted that the Township Solicitor recommends that the Board add this item to their December 4, 2018, meeting agenda and that Ms. Sundquist was planning to reach out to the applicant's representatives by the end of the week regarding some outstanding issues.

- The current proposal notes that the developer will remove the Valley Township access driveway off of Business Route 30, to the west of the Township Building, after the opening of Walter Johnson Boulevard, equal to approximately 70 linear feet of driveway removed. This extent of removal would leave approximately 80 linear feet of unusable driveway on the Municipal Complex property. It is proposed that they have agreed to remove the existing access drive to a point in line with the rear corner of building façade facing West Lincoln Highway. The consensus of the Board was to request that they require that the existing access driveway off Business Route 30 into the municipal complex be removed beyond what is currently proposed in the Final Plan Submission and that it instead be removed from West Lincoln Highway to the southern corner of the Municipal Complex parking lot with a back-up area to the approval of the Township Engineer and that the plans be revised accordingly.
- The Board reviewed the landscaping and sidewalk along Airport Road - **Mr. Sciandra made a motion to permit the developer to install the landscaping and sidewalks along Airport**

Road north of Prescott Road after the apartments/Lot 1 is developed conditioned upon financial security is in place. Ms. O’Doherty seconded the motion. Question: Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

- There was discussion regarding the two parcels of Open Space that is proposed for dedication to the Township – one 9.30-acre tract north of Prescott Road and one 0.81-acre tract to the west of the Township Building and east of Walter Johnson Boulevard. There was discussion regarding when the Township would like to take dedication. Ms. O’Doherty expressed her concerns regarding access to the 9.30-acre tract. Mr. Sciandra stated that a possible solution would be if Hancock could be extended to the property.
- It was noted that on General Note #28 on sheets 4 and 5 of the Plan, the developer is proposing to provide financial security for the referenced Final Plan Submission for Lot 2 in two separately phased financial security accounts, corresponding to the two Lot 2 construction phases. The consensus of the Board was that financial security shall be provided up front for all phases of construction included within the referenced Final Plan Submission for Lot 2 and the plan notes shall be revised accordingly.

Discussion regarding Township Logo – Mr. Williamson requested the Board to confirm logo options in order to proceed with the digital sign.

At this time, Mr. Sciandra stepped out of the meeting.

Discussion/consideration regarding background check for Police Chief candidate – **Mr. Handy made a motion to authorize Intercounty Investigations, Inc. to proceed with a background check for a Police Chief candidate at a cost of \$2,803.00. Mr. Handy seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Handy – yes; Ms. Proctor – yes.

Open Space/Recreation Comprehensive Plan – Mr. Williamson advised the Board that a review of the draft *Valley Township Open Space, Recreation, and Environmental Resources Plan*, which was forwarded to the Board from Mr. Ellis, will be on Tuesday’s evening agenda. Following, the Board will be asked to forward the draft plan to DCNR and to request a grant extension.

Discussion/consideration to Open a Fire and EMS Capital Reserve Fund – **Mrs. O’Doherty made a motion to open two restricted capital reserve accounts, one for fire and one for ems, at Coatesville Savings Bank and authorized the transfer of the minimal amount required to open the accounts be transferred from the respective fire and ems checking accounts. Mr. Handy seconded the motion.** Question: Ms. O’Doherty – yes; Mr. Handy – yes; Ms. Proctor – yes.

At this time, the Board began review of the proposed 2019 budget. Mr. Sciandra rejoined the meeting at approximately 11:10 a.m. The meeting was adjourned at 12:10 p.m. The Board continued to meet in Executive Session regarding personnel.

Janis A. Rambo
Township Secretary