

MINUTES FROM JUNE 19, 2018

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, June 19, 2018, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:45 p.m. Those in attendance were Supervisors Christopher Lehenky; Kathy O'Doherty, William Handy, Sr.; and Patrice Proctor. Supervisor Joseph Sciandra participated via Skype. Also in attendance were Frank Williamson, Jr. of The Arro Group (Interim Manager); Ed Rasiul of Pennoni Associates, Inc. (Township Engineer); and Alan J. Jarvis (Township Solicitor). An executive session was held at 6:30 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

CITIZENS' COMMENTS ON AGENDA:

None

Ms. O'Doherty made a motion to take the agenda out of order. Mr. Sciandra seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Handy - yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Ms. Proctor introduced Frank Williamson, Jr. She noted that the Board has contracted with The Arro Group to provide interim manager services and to help with the search for a permanent manager. Mr. Williamson advised that he had 37 years' experience in public administration and public safety.

Ms. Proctor presented Charles Bruce with a plaque recognizing his service to the Valley Township Planning Commission from 1996 to 2018. Both she and Solicitor Jarvis said a few words as well as Mr. Bruce reflecting on his various roles in Valley Township over the years.

BOARD COMMENTS:

Ms. Proctor announced that the Township Office will be closed on July 4 with trash and recycling being collected on Thursday, July 5. She also noted that the Parks and Recreation Authority will be sponsoring a casino trip on August 18 and that Valley Day will be held on Saturday, September 29, 2018 from noon to 5:00 pm at the Highlands Corporate Center. She also mentioned that there are two openings on the Environmental Advisory Council. Movie tickets are available for \$9.00 at the Township Office.

DEPARTMENT REPORTS:

Fire/Ambulance – Chief Sly reported that there were 15 calls for the Westwood Fire Company in May of which 9 were in Valley Township. Westwood Ambulance had a total of 97 calls of which 57 were in Valley Township. Ambulance 144 responded to 106 calls.

Chief Sly noted that the reminder mailing will be going out next month for the Ambulance membership fund drive to those that did not respond during the first mailing.

Public Safety – Officer Canale gave the department report for May: 272 total complaints; 6 parking tickets; 26 traffic citations; 10 summary arrests; 8 criminal arrests; and 0 written warnings. He noted that Officer Duca extinguished a car fire at Dollar General. He also noted that there are on-going issues with ATV and four-wheelers and people going through the work zone on Manor Road. Mr. Lehenky questioned the guiderail on East Glencrest Road that still has not been fixed. Officer Canale stated that he would follow up noting that it had been reported to the driver’s insurance company.

Emergency Management – Mr. Sciandra reported that there was one, non-injury/property damage incident at the Chester County Airport during the month. He reminded everyone with the hot weather forecast to stay hydrated.

PLANNING COMMISSION REPORT: No report.

CITIZENS COMMENTS:

Ethel Carter, 1 Holly Avenue – Ms. Carter was not in attendance. She had requested to be on the agenda to inquire about a “Stop” sign at the “curve” where Lafayette Street and Rainbow Road meet. Mr. Lehenky advised that he would look into it.

APPROVAL OF MINUTES:

Mr. Lehenky made a motion to approve the minutes from the June 5, 2018, meeting. Mr. Handy seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

TREASURER’S REPORT

The Treasurer’s Report was read.

MOTION TO PAY BILLS:

Ms. O’Doherty made a motion to pay bills as presented. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

OLD BUSINESS:

Discussion/consideration to waive Westwood Fire Company’s building permit fee for second floor Firehouse Renovations in the amount of \$1,575 – Ms. O’Doherty questioned if the permit fee is waived, would the costs associated with the plan review and inspection by LTL be paid from the general fund or the fire/ambulance fund? Solicitor Jarvis stated that he believed it should come from the general fund. Ms. O’Doherty expressed her concerns regarding the work being done without a permit. Chief Sly stated that this work was on the original plans for the firehouse addition in 2010 but that they did not know that there was a 3-year period to do the

work on the plan. He noted that there is a minimum of two-people there 24 hours a day. **Mr. Lehenky made a motion to waive the building permit fee for the second floor Firehouse Renovation in the amount of \$1,575. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – nay; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Chief Sly noted that the electronic sign at the Fire House, which has not worked for the last two years, will be replaced through a grant. They, or through their contractor (Stricker Signs) , will or have submitted a sign permit. He also reported that they have received a \$50,000 grant to install LED lights.

OATH OF OFFICE:

At this time, District Justice Grover Koon administered the Oath of Office as Police Officer to Melanie Faddis.

The Board welcomed Officer Faddis to Valley Township.

SOLICITOR’S REPORT:

Solicitor Jarvis reported on the following:

- Mr. Jarvis reported that he continues to work on the answer to the Petition filed by Devon Services regarding London Tract/Pleasant Valley Subdivision. He noted that he met with the Township Secretary and Senior Clerk to confirm information to prepare the response.
- Mr. Jarvis reported that he received a phone call from Craig Lewis to discuss the outcome of the June 12 Planning Commission meeting relative to the Valley Suburban Plan. It was recommended that Valley Suburban address as many of the review comments as possible including drafting and seeking approval of the proposed HOA documents prior to proceeding to the Board of Supervisors to seek project approval. Valley Suburban has granted a time extension to September 1, 2018 and would like to be placed on the Board of Supervisors’ agenda for their August 21, 2018, meeting.

At this time, Mr. Jarvis departed the meeting.

ENGINEER’S REPORT:

Mr. Rasiul read and submitted the engineer’s report which is on file at the Township Office.

Mr. Rasiul reported that it is Mike Ellis’ recommendation for the Township to not enter into an agreement with Coyne Chemical. Quotes for a tank are in the range of \$4,400 to \$5,100. Coyne is rolling the cost of the tank into the per pound cost of chemical and it appears that it will repay them for the cost of the tank after 2 years. However, no cost decrease is expected thereafter so the Township would continue to pay for the tank after Coye has paid it off. By providing our own tank, we have more flexibility to bid out chemical suppliers. After discussion, **Mr. Sciandra made a motion to purchase a tank at a cost not to exceed \$5,500. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

OLD BUSINESS CONTINUED:

Discussion/consideration to accept the time extension to September 1, 2018, for Valley Suburban Center – **Mr. Sciandra made a motion to accept the time extension from Valley Suburban Center to September 1, 2018. Mr. Handy seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Rasiul departed the meeting.

Discussion regarding Robinson Lane – The Board discussed the closing of Robinson Lane at Airport Road. Mr. Sciandra stated that he recalls that this was to be closed, with the exception of access by emergency service vehicles, after the Roundhill dedication. Ms. Proctor stated that she recalled public meetings which also included residents from Roundhill and thought that PennDOT had an issue with signage. It was recommended that information be pulled from the files.

Discussion/consideration regarding street sweeping – Kris Lenhart obtained a quote for a street sweeper from Reilly Sweeping in the amount of \$132 per hour, with a minimum of 8 hours. The Township would be responsible for the disposal cost. He also contacted Martin Paving but they advised that after April they did not know if they would have availability for sweeper rental as their machine is typically being used on their road projects. An estimate of hours was submitted of approximately 28.50 hours. After discussion, **Mr. Sciandra made a motion to approve up to \$5,000 for sweeper rental plus dumping fees to do the streets outlined in Kris Lenhart’s estimate. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Mr. Lehenky noted that he would meet with Kris Lenhart to review long-range sweeping options for the future and to budget accordingly.

Discussion/consideration to set date/time to talk to possible Solicitor candidates – The Board agreed to wait until the July 3, 2018, meeting to advise what candidates they would like to interview and when those dates would be.

NEW BUSINESS:

Consideration to ratify transfer of funds from PSDLAF to CSB General Fund for contractor payments in the amount of \$224,661.16 – **Ms. O’Doherty made a motion to ratify the transfer of funds from PSDLAF to the Township’s General Fund at Coatesville Savings Bank for the purpose of contractor payments for the new township building in the amount of \$224,661.16. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve payment to H.B. Frazer in the amount of \$24,021.76 – **Mr. Handy made a motion to approve payment to H.B. Frazer in the amount of \$24,021.76.**

Ms. O’Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve payment to Jay R. Reynolds in the amount of \$3,600.00 – Ms. O’Doherty made a motion to approve payment to Jay R. Reynolds in the amount of \$3,600.00. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve payment to Perrotto Builder’s Ltd. in the amount of \$197,039.40 – Mr. Sciandra made a motion to approve payment to Perrotto Builder’s Ltd. in the amount of \$197,039.40. Ms. O’Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Handy – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

DEPARTMENT REPORTS:

Public Works – The monthly report was distributed to the Board of Supervisors and is on file at the Township Office. Mr. Lehenky noted that continued follow up regarding the guide rail on East Glencrest Road should be made with the police department.

Administration – The monthly report was distributed to the Board of Supervisors and is on file at the Township Office.

CITIZEN COMMENTS:

None

ADJOURNMENT:

There being no further business to discuss, the meeting was properly adjourned at 9:29 p.m.

Janis A. Rambo, Township Secretary