

MINUTES FOR NOVEMBER 5, 2020
VALLEY TOWNSHIP BOARD OF SUPERVISORS

The first monthly meeting of the Valley Township Board of Supervisors was held on Thursday, November 5, 2020, via virtual meeting through *Go To Meeting*.

The Board of Supervisors meeting was called to order by Chairwoman Patrice Proctor at 7:33 p.m. Those participating in the meeting were Supervisors Christopher Lehenky, Kathy O'Doherty, Sharon Yates, Carmen Boyd, and Patrice Proctor. Also participating in the meeting were Amanda Sundquist, Esquire of Unruh, Turner, Burke & Frees (Township Solicitor); Michael J. Ellis, P.E., of Pennoni Associates, Inc. (Township Engineer); and Kris Lenhart, Township Roadmaster.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

ANNOUNCEMENT OF MEETINGS/ACTIONS OF THE BOARD

Ms. Proctor noted that the Board of Supervisors were in Executive Session at 6:30 p.m. this evening discussing personnel issues, new Township Building issues, and matters of litigation.

CITIZEN COMMENTS ON AGENDA ITEMS

None.

APPROVE MINUTES AS WRITTEN

Ms. Boyd made a motion, seconded by Mr. Lehenky, to approve the minutes of the October 20, 2020, Board of Supervisors meeting. The motion passed unanimously.

APPROVE PAYMENT OF BILS

Ms. Boyd made a motion, seconded Ms. Yates, to approve payment of bills as presented. The motion passed unanimously.

BOARD GENERAL COMMENTS

Ms. Proctor noted that leaf collection dates are November 9, 6, 23, and 30. The Township Staff and Public Works will be off on November 11, 2020, to observe Veterans' Day. Trash and recycling will be collected on November 12, 2020. She also noted that television and mattress collection is on November 30 for those that prepay and reviewed the Thanksgiving holiday trash and recycle collection dates.

CITIZEN'S REQUEST TO BE ON THE AGENDA

None

SOLICITOR'S REPORT

Discussion/consideration for ordinance advertisement – Ms. Sundquist reviewed the following draft ordinances:

- Vacant Property Ordinance – A proposed ordinance was presented that would amend Chapter 10, “Health and Safety” with a new Part 6, “Vacant Property Registration and Security” to provide for a purpose, public nuisance, definitions, vacant properties and identification, vacant property registration, registration fee schedule, security requirements, exemptions, applicability, violations and penalties and annual report and other miscellaneous provisions. The consensus of the Board was to proceed with advertising for the adoption of the Vacant Property Ordinance as drafted to be considered at the December 1, 2020, meeting.
- False Alarm Ordinance Amendment – Ms. Sundquist and Chief Newhall reviewed additional language proposed to be added to enforce false alarms as well as to remove senior exemption for alarm fee. The consensus of the Board was to proceed with advertising for the ordinance amendments to be considered at the December 1, 2020, meeting.
- Westwood Truck Ordinance Amendment – A proposed ordinance was presented that would amend Chapter 15 “Motor Vehicles”, Part 3, “Restrictions on Size, Weight and Type of Vehicle and Load, Section 15-304 to restrict vehicles other than passenger cars on certain streets and to include school buses in the excluded vehicles and other miscellaneous provisions. Placement of signs that would be necessary was reviewed following up on discussions at the last Board of Supervisors meeting. Mr. Lenhart inquired if signage would be needed at South Park Avenue as well. It was confirmed that signage would be required as well. Ms. Boyd inquired if the issues requiring prohibiting the trucks are a result of the PAWC project on Valley Road. Mr. Lenhart noted that this is adding to the problems and that a recent meeting with PennDOT, PAWC and representatives from the Township resulted in additional signs by the contractor needed to be added and checked more frequently to ensure that they are set correctly. The consensus of the Board was to proceed with advertising for the ordinance amendment to be considered at the December 1, 2020, meeting.

At this time, Ms. Sundquist departed the meeting.

ENGINEER'S REPORT

Discussion/consideration regarding Valley View Business Park Lot 6 (G. A. Vietri) Financial Security Release #2 in the amount of \$48,000 – Based on the recommendation of the Township Engineer, **Ms. O’Doherty made a motion, seconded by Ms. Yates, to approve Valley View Business Park Lot 6 Financial Security Release #2 in the amount of \$48,000.00 requested by GregCo Real Estate Holdings, LLC.** The motion passed unanimously.

Discussion/consideration regarding Valley View Business Park Lot 7 (Little Red Dog LLC) Financial Security Release #2 in the amount of \$72,712.40 – Based on the recommendation of the Township Engineer, **Ms. Yates made a motion, seconded by Ms. O’Doherty, to approve Valley View Business Park Lot 7 Financial Security Release #2 in the amount of \$72,712.40 requested by Little Red Dog LLC.** The motion passed unanimously.

Discussion/consideration regarding payment application #1 from Marino Corporation for Concord Street Project in the amount of \$43,803.36 – Based on the recommendation from the Township Engineer, **Ms. Boyd made a motion, seconded by Ms. O’Doherty, to approve Payment Application #1 in the amount of \$43,803.36 from Marino Corporation for the Concord Street Project.** The motion passed unanimously.

Discussion/consideration for authorization of capacity for 4 EDUs of sewer (and for water service, subject to approval of the design, fire suppression, metering, connection approach, piping, and other required infrastructure by the Township Engineer and PAWC) – Mr. Ellis reviewed the from Commonwealth Engineers on behalf of Micronic America, LLC, for a Water Availability Letter for their proposed 28,564 square foot commercial/industrial building sat 1204 West Lincoln Highway. They requested four (4) EDUs, (for a total of 1,050 gallons per day). Mr. Ellis reviewed that they will be added as a Valley Township customer and will transfer to PAWC with the sale of the systems. **Ms. Boyd made a motion, seconded by Ms. O’Doherty, to approve the 4 EDUS for sewer subject to working out the design and infrastructure improvements with PAWC and Valley Township.** The motion passed unanimously.

Mr. Ellis submitted the Engineer’s Report which is on file in the Township Office.

The following items from the report were reviewed:

- Township Municipal Complex – Mr. Ellis reported that they have prepared a letter and concept sketch of proposed Lincoln Highway eastbound left turn lane re-striping, guiderail, and access drive signage. The documents will be submitted to the Township for submission to PennDOT to request a field meeting. They have also received equipment documentation for the generator and HVAC equipment. The information is being evaluated to determine options and spacing for enclosures and protection. He also noted that they are seeking cost quotes from contractors for the proposed detention basin underdrain pipe to address the spring seeps and standing water. The CCCD confirmed that no additional permitting will be required for the underdrain.
- Concord Street Reconstruction – Ms. Ellis reported that they finalized storm sewer redesign and revised plans to avoid utility conflicts. Coordinated with PAWC to perform construction to lower 14 water services along Concord Street to accommodate the new storm sewer and are performing part-time construction observation of that work and the associated road backfill. The contractor, Marino, will begin work next week with the storm sewer construction at the intersection of 11th Avenue and Concord Street.
- Wagontown Road PennDOT MTF Grant Application – Mr. Ellis reported that the grant will be submitted tomorrow (November 6, 2020).
- 1037 Manor Road Retaining Wall – Pennoni performed site inspection and spoke to the property owner on numerous occasions. Only remaining punchlist item is for the edge of

the road and haybale to be cleaned up and removed.

- Grants – Mr. Ellis noted several open grants from Chester County’s Preservation Partnership Grant Program for park improvements and acquisitions and DEP’s Driving PA Forward program for electric vehicle charging stations.

At this time, Mr. Ellis departed the meeting.

OLD BUSINESS

Discussion/consideration regarding purchase of four police body cameras at a cost of \$3,580 – Chief Newhall advised that the Department received a matching grant to purchase body cameras. He recommended that the Township purchase four body cameras that can take a 12-hour charge. Total cost to the Township will be \$1,790. **Ms. O’Doherty made a motion, seconded by Mr. Lehenky, to authorize the purchase of four body cameras at a cost of \$3,580.** The motion passed unanimously.

Discussion/consideration to approve the Coatesville Area Economic Development Study and to authorize the Township Secretary to send a letter to the Chester County Planning Commission advising of acceptance – **Ms. Boyd made a motion, seconded by Ms. O’Doherty to approve the Coatesville Area Economic Development Study and to authorize the Township Secretary to send a letter to the Chester County Planning Commission advising of acceptance.** The motion passed unanimously.

NEW BUSINESS

Discussion/consideration to extend an offer of employment for Part-Time Building Maintenance Laborer position – **Ms. O’Doherty made a motion, seconded by Ms. Boyd, to authorize an offer of employment to a candidate for the Part-Time Building Maintenance Laborer position at a rate of \$15.00 per hour conditioned upon successful background check, physical, and drug screening.** The motion passed unanimously.

Discussion/consideration to refund zoning permit application fee to Bridget Brown for a fence permit for 1003 Valley Road – Ms. Brown had completed a zoning permit application for a fence in July and paid the \$50 application fee. She has since changed her mind and is not going to proceed with the fence. She has asked if the \$50 application fee could be refunded. **Mr. Lehenky made a motion, seconded by Ms. O’Doherty, to deny the fund of the non-refundable application fee.** The motion passed unanimously.

Discussion/consideration regarding Element Environmental Solutions Baseline IAQ/IEQ Evaluation of the Valley Township Municipal Building quote – **Ms. O’Doherty made a motion, seconded by Mr. Lehenky, to sign the proposal from Element Environmental Solutions for a baseline IAQ/IEQ evaluation of the Valley Township Municipal Building in the amount of \$2,083.** The motion passed unanimously.

Consideration to accept PM Agreement with Modern Group Power Systems for the Township Building generator – **Mr. Lehenky made a motion, seconded by Ms. O’Doherty, to sign the**

generator PM Agreement with Modern Group Power Systems in the amount of \$1,700 which will include one major and three minor scheduled services. The motion passed unanimously.

Consideration/discussion regarding 2021 Holiday Schedule – The proposed 2021 trash/recycle holiday schedule was presented. **Ms. Boyd made a motion, seconded by Ms. Yates, to adopt the 2021 holiday trash/recycle schedule as presented:**

<i>Holiday</i>	<i>Observed Holiday Date</i>	<i>Trash Collection</i>	<i>Recycle Collection</i>
New Year's Day	Friday, January 1	January 4	January 4
Martin Luther King Day	Monday, January 18	January 19	---
Presidents' Day	Monday, February 15	February 16	---
Memorial Day	Monday, May 31	June 1	---
Independence Day	Monday, July 5	July 6	---
Labor Day	Monday, September 6	September 7	---
Veterans' Day	Thursday, November 11	November 12	November 12
Thanksgiving Day	Thursday, November 25	November 26	November 26
Day After Thanksgiving	Friday, November 26	November 26	November 29
Christmas	Friday, December 24	December 27	December 27

The motion passed unanimously.

CITIZEN COMMENTS

Chief Newhall asked the Board to permit the officers to participate in “No Shave November”. He advised that donations collected by the officers would go to “Zero”, an organization for prostate cancer, as well as Susan B. Kormen, for breast cancer. He stated that the male officers would be permitted for the month of November to grow a beard and the female officers would be wearing pink badges. The consensus of the Board was to allow the officers to participate in November.

Chief Newhall also advised that two vehicles have been decommissioned and the equipment would be put into the new car. The total cost to decommission the two older cars was \$7,018.92, the sale of 3805 is anticipated to at least bring in \$7,000.

There being no further business to discuss, the meeting was properly adjourned at 9:00 p.m.

Janis A. Rambo
Township Secretary