

RESOLUTION NO. 2024-09

VALLEY TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

BE IT RESOLVED, this 2nd day of JANUARY, 2024, by the Board of Supervisors of Valley Township, Chester County, Pennsylvania, that the following Schedule of Non-Permit Fees for Valley Township, Chester County, is hereby adopted, effective immediately:

NON-PERMIT FEE SCHEDULE

ZONING HEARING BOARD

(adopted by Resolution 2018-08)

Application Fee – Commercial	\$1,000.00
Application Fee – Residential	\$750.00
Continued Hearing – re-advertisement required	\$550.00
Continued Hearing – no re-advertisement required	\$150.00

UCC BUILDING CODE BOARD OF APPEALS

Residential Appeal Application Fee	\$1,000.00
Institutional Appeal Application Fee	\$1,250.00
Commercial Appeal Application Fee	\$1,500.00
Industrial Appeal Application Fee	\$1,750.00

SUBDIVISION AND LAND DEVELOPMENT PLANS

Sketch Plan Submittal Fee (non-refundable)

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|---------------------------------|---|
| A. Land Development Sketch Plan | \$250.00 plus \$15.00 per acre or part thereof to a maximum of \$2,000.00 |
| B. Subdivision Sketch Plan | \$200.00 plus \$8.00 per lot to a maximum of \$2,000.00 |

Waiver Request Fees (non-refundable)

Request for waiver(s) from regulations of the Subdivision and Land Development Ordinance shall be accompanied by a fee of \$160.00 per waiver

Land Development or Subdivision Submittal

1. Land Development:
 - A. Land Development Plan Fee \$600.00
 - B. Total Acres or part there of
 - a. Residential \$130.00 per acre
 - b. Non-residential \$110.00 per acre
2. Subdivision Plan with no additional lots or changes
 - Change of lot line between two lots \$450.00
3. Subdivision Plan
 - A. 2 to 6 lots \$450.00 plus \$155 fee per lot
 - B. 7 lots and up \$1,150.00 plus \$50.00 per lot
4. Plan Revisions \$200.00
5. Escrow for Professional Consultant Review Fees:
 - A. Land Development Total acres or part thereof x \$500.00*
With a maximum of \$50,000.00
 - B. Subdivision Total Lots x \$500.00*
With a maximum of \$75,000.00

**The applicant shall also reimburse all expenses incurred by the Township in excess of the initial fee for additional work or Township consultant fees required*

PRE-SUBMISSION PROFESSIONAL SERVICES AGREEMENT

Initial deposit for pre-submission meetings with Township Professionals to include Engineer, Solicitor, and Zoning Officer \$2,000.00

**The applicant shall also reimburse all expenses incurred by the Township in excess of the initial fee for additional work or Township consultant fees required*

FEES FOR STORMWATER MANAGEMENT SITE PLAN REVIEW & INSPECTION SCHEDULE

Simplified SWM Plan \$1,500.00
(small projects with 1,000 to less than 2,000 square feet of
*regulated impervious surface and/or with 5,000 less than
10,000 square feet of proposed earth disturbance)

SWM Site Plan \$4,000.00
(any project with 2,000 square feet or more of
*regulated impervious surface or 10,000 square feet or more
of proposed earth disturbance

*regulated impervious surface is measured cumulatively from December 30, 2013

The applicant shall also reimburse all expenses incurred by the Township for any additional work or Township consultant fees required to enforce any provisions regulated by the Stormwater Management Ordinance, correct violations, and ensure proper completion of remedial actions.

CONDITIONAL USE HEARINGS

Escrow amounts for conditional use hearing expenses shall cover all charges resulting from, but not limited to, the following activities and costs required for processing and review of the conditional use application and for conduct of the conditional use hearing: costs and professional consultant, clerical, stenographic and advertising fees for application processing and review; reparation of studies, reports and recommendations; and attendance of meetings/hearings with applicants, Planning Commission, County Officials, Supervisors and others as necessary to adequately perform the review and conduct the hearing.

The conditional use application/escrow fee: \$3,000.00

The applicant shall also reimburse all expenses incurred by the Township in excess of the initial fee for additional work or Township consultant fees required

ZONING AMENDMENT EXPENSES

Escrow amounts for zoning amendment expenses shall cover all charges resulting from, but not limited to, the following activities and costs required for processing and reviewing of the zoning amendment application and for conduct of the zoning amendment hearing: costs and consultant, professional, clerical, stenographic and advertising fees for application processing and review; preparation of studies, reports and recommendations; and attendance of meetings or hearings with applicants, Planning Commission, County Officials, Supervisors and others as necessary to adequately perform the review and conduct the hearing. The escrow amounts for the zoning amendment requested in the application are as listed below.

Zoning ordinance text change – no change in district classification \$1,500.00

Other changes of an existing or proposed Residential (R1 or R2)
District, but not involving a nonresidential district \$2,000.00

All other changes \$3,000.00

TRASH-RELATED FEES

30-day letter	Actual cost of Township Postage
Bulk Trash	\$40.00
More than a dump truck load	contact Public Works for price
CRT Televisions	
29" and smaller	\$25.00
30" and larger	\$45.00
CRT Monitors	
18" and smaller	\$25.00
19" and larger	\$45.00
Mattress	\$35.00 each
Box Spring	\$35.00 each
Trash Bill Interest	2% of unpaid balance per month
Recycle Container Replacement	\$85.00

CERTIFICATION FEES

Utility Certification (water/sewer/trash)	\$15.00
Rush Utility Certification (Final Bill – less than 5 days' notice)	\$30.00

SOLICITATION FEES

(adopted by Resolution 2013-06)

Application for Certificate of Registration – Peddling or Solicitation License (includes fee for <u>one</u> peddler or solicitor)	\$50.00
Fee for Each Additional Peddler or Solicitor	\$20.00
Appeal from Revocation of Certificate of Registration – Peddling Or Solicitation License)	\$2,000.00

VACANT PROPERTY REGISTRATION FEE

Annual Fee	\$275.00
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SEWAGE MANAGEMENT PROGRAM FEE

Sewage Management Report fee	\$25.00
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STORMWATER MANAGEMENT PROGRAM FEE

Stormwater Management Report fee	\$25.00
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PARKS

Park/Pavilion reservation – security deposit	\$150.00
Park/Pavilion reservation – resident – up to 3 hours/less than 25 people	\$25.00
Park/Pavilion reservation – non-resident – up to 3 hours/less than 25 people	\$50.00
*over 3 hours <u>or</u> 25 people or more – must have Board of Supervisor approval and fee set by BOS	

MEETING ROOM RENTAL *

Training Room	set by Board of Supervisors' Use Agreement Policy
Public Meeting Room	set by Board of Supervisors' Use Agreement Policy

*subject to Township approval for organization meetings

CRIMINAL VICTIM RIGHT OF ACCESS REQUEST FEES - 18 Pa. C.S. §9158.2(d)

Initial Processing Fee	\$250.00
Electronic storage devices (DVC, flash drives, & external hard drives)	cost
Retrieval	\$6.25/fifteen minutes
Redactions	\$6.25/fifteen minutes
Photocopying	\$0.25/page for black & white/\$0.50/page color (8.5 x 11)
Legal work	\$17.50/fifteen minutes
Postage	cost

PUBLIC WORKS PROPERTY BOARDING FEE

In the event the Township has to board a property deemed unsafe

Labor	Township employee(s) benefit rate
Boarding Material	Township cost for materials
Transport to/from site	IRS mileage rate

FINGERPRINTING

Resident - card	No charge
Resident – additional card(s)	\$10.00 per card
Business Owner	\$10.00 per card

MISCELLANEOUS

Returned Check Fee	\$50.00
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Debit/Credit Card Transaction Fee (as set by vendor, MuniPay) Paid at Office:

\$3.00 for transaction up to \$113.00
2.65% of total for transactions over \$113.00
Transaction limited to a maximum of \$1,500.00

Online Trash Payment Fee (as set by vendor, MuniPay):

\$3.00 for transaction up to \$113.00
2.65% of total for transactions over \$113.00
\$1.50 ACH check transaction
Transaction limited to a maximum of \$1,500.00

Subdivision & Land Development Book	\$25.00
Zoning Ordinance Book	\$25.00
Zoning Map	\$1.50

Security Alarm Registration	
Initial Registration	\$25.00
Annual Renewal	\$20.00

Parking Fees (police citation) - set by Ordinance 2022-02	\$25.00
Parking in HandiCap spot	\$50.00

Police Report Fee	\$15.00
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Copy Fee (black and white)

8.5 x 11, one-sided	\$0.25
8.5 x 14, one-sided	\$0.50
11 x 17, one-sided	\$0.75
Larger sizes	actual cost to Township to reproduce

Color Copy Fee

8.5 x 11, one-sided	\$0.50
8.5 x 14, one-sided	\$1.00
11 x 17, one-sided	\$1.50
Larger sizes	actual cost to Township to reproduce

Certified copy fee	\$5.00 per page for certification + cost of copy
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Act 22 Fee	\$100.00 per recording
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Notary Fees (as set by the Secretary of the Commonwealth)

Taking acknowledgement	\$5.00
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Taking acknowledgement (each additional name)	\$2.00
Administering oath or affirmation (per individual)	\$5.00
Taking verification on oath or affirmation (no matter how many signatures)	\$5.00
Witnessing or attesting a signature (per signature)	\$5.00
Certifying or attesting a copy or deposition (per certified copy)	\$5.00
Noting a protest of a negotiable instrument (per page)	\$3.00

Faxes \$1.00 per page

Movie Ticket Fee (benefits Parks & Recreation Authority) \$9.50

All previous resolutions or parts of resolutions that are inconsistent herewith are hereby rescinded.

VALLEY TOWNSHIP
BOARD OF SUPERVISORS

By: *Patricia L. Lector*
Chairperson

[Signature]
Supervisor

Linda Baughn
Supervisor

Shawn N. Yates
Supervisor

[Signature]
Supervisor

Attest:

Janis A. Lamb
Secretary

Date: *1/2/2024*